



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	RAMABAI AMBEDKAR GOVT DEGREE COLLEGE GAJRAULA, AMROHA
Name of the head of the Institution	PROF. NAMRATA VERMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05924-254956
Mobile no.	9958875885
Registered Email	principalgdcgajraula@gmail.com
Alternate Email	sandeepanaugi@gmail.com
Address	Ramabai Ambedkar Govt Degree College Gajraula, Amroha
City/Town	AMROHA
State/UT	Uttar pradesh
Pincode	244235

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Semi-urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Ajay Kumar</b>
Phone no/Alternate Phone no.	<b>09456019574</b>
Mobile no.	<b>8923113946</b>
Registered Email	<b>principalgdcgajraula@gmail.com</b>
Alternate Email	<b>pes.gdcgajraula@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://rbagdcgajraula.in/Aqar.aspx">http://rbagdcgajraula.in/Aqar.aspx</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://rbagdcgajraula.in//downloadmat/academic_20201002111653020.pdf">http://rbagdcgajraula.in//downloadmat/academic_20201002111653020.pdf</a>

### **5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>C</b>	<b>1.64</b>	<b>2019</b>	<b>22-Dec-2018</b>	<b>23-Dec-2019</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Jul-2016</b>
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### **7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Celebration of Hindi Diwas</b>	<b>14-Sep-2019</b> <b>1</b>	<b>142</b>

Celebration of Mahatma Gandhi Jayanti	02-Oct-2019 1	92
Celebration of National Sports Day	29-Aug-2018 1	54
Celebration of International Yoga Day	21-Jun-2019 1	37
IQAC Meeting	13-Aug-2019 1	15
IQAC Meeting	22-Dec-2018 1	16
IQAC Meeting	12-Feb-2019 1	14
IQAC Meeting for Feed Back Form	20-Feb-2019 1	11
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Physical verification of laboratory

Internal academic audit of the departments

Motivation of the departments to organize seminar/conferences and workshops

**ATTENDANCE COMMITTEE** : An attendance committee has been created so as to look into the matter of shortage of attendance of the students. In the last academic session, affidavits were issued to the students who did not complete the mandatory requirement of a 67 attendance to appear in the examination. Also, notices were issued to the parents / Gaurdians of the students who were falling short of the attendance, asking them to report to the attendance committee, along with the student. These students were issued admit cards once they completed all the aforementioned requirements

Smart Class Room for NCC OT training, Construction Number of ICT tools increased, Maximum utilization of RUSA grant in adequate infrastructure, up gradation of Campus, Organizing Orientation Programme for Students.

[View File](#)

### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Digital etendering ,e procurement and purchase	E-tendering, e-procurement system training program was conducted for staff. The following are now fully functional, implemented and in usen : GEM (Government e-Marketplace); E-TENDERING ; EPROCUREMENT
Physical verification of laboratory	Verification and updation of the equipments and infrastructure
Departmental level Academic Audit to be conducted	Academic Audit conducted on departmental levels in the middle of the Session to ensure timely and completion of the course and conduction of regular internal assessments
Monitoring the progress of research work through College Research Cell	Recording the number of publications in peer reviewed international and national journals and monitoring the progress of research projects and applied for funding from government body.
Motivation of the departments to organize seminar/conferences and workshops	Providing a platform for students and faculty members to present their research work/ upgrade their skills/ interact with eminent personalities
Feedback forms were taken from the stakeholders and analysed.	Steps were taken for the redressal of grievances
Attendance Committee to be formed	With the stringent initiatives Attendance Committee, there has been a

	visible increment in the number of students attending the classes
Digital e tendering ,procurement and purchase	E-tendering, e-procurement system training program was conducted for staff. The following are now fully functional, implemented and in use : GEM (Government e-Marketplace); E-TENDERING ; E PROCUREMENT
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	21-Dec-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	12-Dec-2019
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

? The college is affiliated to Mahatma Jyotiba Phule Rohilkhand University, Bareilly. The courses offered for B A (with 7 subjects), B. Sc. (with Math & Bio Streams) and PG in English .The Curriculum and the Syllabus are designed by the University. Being an affiliated college, before action plan the college has to keep in mind the academic calendar is issued by the affiliating University. Before the start of the academic year the heads of the departments start review about the syllabus revision in the respective subject. At the beginning of every academic year, the Principal conducts meeting with all faculty members to develop strategies for effective implementation of curriculum as well as co-curricular and extension activities. Faculty members are working as members in many committees of the university. They support to the teaching staff to get available advanced draft of the syllabus. ? At the beginning of each academic session, all the departments prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the academic calendar received from the affiliating university. Students are informed about the academic calendar of the deparment notifying the probable teaching days, dates of internal assessments, curricular,

extension related and co-curricular activities. ? Orientation programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation of various committees in the college. ? Based on the departmental routine, departments conduct meetings with the students for classes and syllabus completion. Students are given details of teaching assignment of teacher at the beginning of a session. ? Based on the teaching assignments allotted to the students in the syllabus, teachers prepare their "teaching plans" according to the number of lectures allotted to him. ? Along with the traditional chalk and talk method, teachers often use power-point projections during the lectures to demonstrate topics. ? Class tests/surprise test and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken. ? Tutorial classes are held in some departments within class routine hours for which separate attendance registers are maintained. ? Field tours are organized by Departments of Botany, Zoology and Chemistry to ensure effective implementation of the prescribed curriculum. ? Post-graduate students are specially trained to handle assignments, open-house seminars and dissertation to prepare themselves for academic research in future. ? Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. ? Student satisfaction survey is conducted by IQAC to improve the teaching learning process of each department

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	English	30/05/2018
BA	Physical Education (As Elective Subject)	29/05/2018
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		

[View File](#)

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>In order to ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. The College encourages feedback from all constituent units of the College viz. the students, faculty members, parents, alumni and other stakeholders. The College employs a systematic feedback mechanism to harness its effectiveness. The feedback is collected from the students through online feedback form which is available on the college website. The form is sent to the students through email . The feedback is solicited in academic and nonacademic areas. This feedback is analysed to develop the road map for the academic year ahead and align the interests of various stakeholders with the institutional interests. Further, departmental level feedback is taken from students to enhance the teaching learning process. The analysis of such feedback is done on an institutional level and in case of any grievance the appropriate department initiates an inquiry and proposes suitable action to be taken by the Principal. . The college has also made many infrastructural improvements to provide bigger, better equipped classrooms to the students and fulfill all necessary requirements of space. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. The alumni of the college who have moved on to industry or for higher studies additionally give a feedback on how their years in the institution have helped them perform of their places of work/study. The alumni of the college supply constructive tips on helping the students gain extra recognition and improving themselves.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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MA	English	30	72	28
BCom	Commerce	160	150	107
BSc	Botany, Zoology, Chemistry, Physics, Math	320	929	310
BA	English, Hindi, Sociology, Psychology, Economics, Political Science, Physical Education	560	1018	555
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	972	28	14	1	16

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	9	10	3	2	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teacher job is noble job. Every teacher is concentrated individually each student has been divided by no. of teachers. Every teacher is in-charge of about 170 students. The group of 40 students has been created in whatsapp group for future communication. A teacher is a person who shapes everyone's future by providing the best education to students. A teacher plays a vital role in the education of each student. A teacher has many qualities and he is fully skilled in making the students' life more successful. A teacher is very sensible and very well known to take care of the students for their studies. During the study a teacher uses creativity so that student can be integrated. A teacher is a stock of knowledge and has patience and confidence that take responsibility for students in success. Monitoring is an important role taken by the teachers. This can have Positive effects on students. Monitoring is a way, a teacher encourages students to strive to the best they can. This also includes encouraging students to enjoy learning process. Part of monitoring consists of finding remedies, grievances to make them to participate in co-curricular activities, Monitoring Students performances and progress in studies and collecting contact details of the students and monitoring students records and making list for meritorious students, These are the important job of Mentor which will be helpful for identifying meritorious and slow learners in the classroom to make them uplift in their studies. Responsibility of Class Mentors:

- To maintain attendance records of students
- To observe students Uniform and discipline
- To



maintain merit list • To identify and monitor slow learners • To collect students contact details, mail id, etc • To follow students' Grievances and finding the remedies. • To monitor co-curricular achievements of the students • To monitor the marks and progress of the students. The College Examination Committee as well as the Head of the Departments of respective subjects is responsible to monitor the grievances and it time bound transparent. If students have any grievances regarding evaluation, absentees and other problems in the institution they can appeal to the above. But at the university level the students can appeal, if they feel any grievances, through the forwarding mechanism. The Registrar / Exam Controller co-ordinates with the other members of the examination committee regarding conduct of examinations, evaluation process, results. Students can seek information through RTI regarding their marks obtained and even the evaluated answer sheets. There is mechanism for back paper examinations also in the university for students who want to improve their previous percentage. There are some other issues which as follows and these issues could be solved. 1) Student approaches his mentor for the clarifications related to marks, other if any. 2) Student issue related to the above will be perceived by the mentor in a time bound of 6 days. 3) Student mentors cross checks the same issue with the department exam section. 4) Issues will be identified

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2352	14	1:168

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	15	Nil	Nil	11

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B Sc III	Year	19/03/2019	03/06/2019
BSc	B Sc II	Year	17/03/2019	07/06/2019
BSc	B Sc I	Year	16/03/2019	10/06/2019
BCom	B Com III	Year	17/03/2019	10/06/2019
BCom	B Com II	Year	04/04/2019	15/06/2019
BCom	B Com I	Year	03/04/2019	15/06/2019
BA	B A III	Year	25/04/2019	05/06/2019
BA	B A II	Year	09/04/2019	10/04/2019
BA	BA I	Year	08/04/2019	14/06/2019

[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. With the progress of the completion of the syllabi, internal tests are being conducted every three months for the students of all the Departments. 2. Students are required to participate in various curriculum related activities like essay competitions, quiz contests, debates and seminars etc. 3. The learning outcomes are evaluated internally on the basis of their performance and learning outcomes in such curricular activities accordingly the students are encouraged or given extra attention and counselling on the basis of these results.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As we earlier said that our College is an affiliated college to Mahatma Jyotiba Phule Rohilkhand University, Bareilly and we have to follow the academic calendar which University provided to us. It is the prerogative of the university to decide the academic calendar of events. First internal assessment test is conducted after 8 weeks of the commencement of the session. After the completion of 12 weeks the second test would be conducted. Improvement exam also conducted to those who could not pass the previous exam. It is also an opportunity for the students to improve their marks. The following are the various plans. Teaching Plan: Based on the prescribed syllabus issued by the Affiliated University. The staff members have to prepare a teaching plan in the beginning of each session and they cover the portion in accordance with their plan. The staff members are required to maintain the work diaries about topics actually covered matched with the plan. Rectification steps are also taken if required like extra classes, special classes. Action Plan of Various activities: Different committees are formed well at the beginning of each academic year. The co-coordinators and committee members propose action plans of various activities such as cultural programs, seminars / workshops, tutorial classes, special lectures, academic and industrial visits, NSS, NCC, Rovers Rangers and Sports events within the framework of the calendar of events issued by the university. Departmental Teaching Plans: Each department functions according to the teaching plan prepared at the department level. The unit wise syllabus is discussed with the faculty. The audio / visual aids and the logistics are used inside the classroom. The department teaching plan also contains list of unit tests, assignments, projects, industrial visits, seminars, field trips and other activities. Skill Development / Assignments: The department of Science, Arts Commerce carry out skill development / Assignments to students, within the framework of the prescribed syllabus and guidelines issued by the university. A record book is maintained by the departments for the award of internal marks. The departments carry out internal assessment based on students test performance and punctuality. The final evaluation of student is done according to the university schedule. At the end of each session, examinations are conducted and evaluation is carried out by the Central Examination Board of the university. The Exam results are declared and marks cards are issued by the affiliated university.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://rbagdcgajraula.in/program\\_outcomes.pdf](http://rbagdcgajraula.in/program_outcomes.pdf)

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
B Sc	BSc	Bio, Math	332	319	96.08
B Com	BCom	Commerce	127	125	98.04
BA	BA	Arts	739	717	97.02
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://rbaqdcgajraula.in/National\\_Assessment\\_and\\_Accreditation\\_Council.pdf](http://rbaqdcgajraula.in/National_Assessment_and_Accreditation_Council.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
"Digital India: Implication in Education"	Library Science	12/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	4	4.1
National	Chemistry	1	6.11
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Library Science	3
Hindi	2
Mathematics	1
Zoology	2
Botany	1
Chemistry	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	24	Nil	1
Presented papers	5	20	Nil	Nil
<a href="#">View File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
Aids awareness rally on the occasion of Worlds Aids Day	Red Ribbon Club	14	90
Seven Days Special Camp	NSS Unit	1	50
Awareness Rally for Open Defection Free	NCC (33 UP Battalion Joya Amroha)	2	28
Cleanliness of Holly Ganga River Bank at Tigri Gajraula	NCC (33 UP Battalion Joya Amroha)	1	22
Spreading Awareness about Traffic Rules	NCC (33 UP Battalion Joya Amroha)	6	22
Seven Days Special Camp	NSS Unit	1	50
Aids awareness rally on the occasion of Worlds Aids Day	Red Ribbon Club	12	90
Inter Collegiate Badminton Championship (Male) of MJPRU, Bareilly	Physical Education Sports Department	1	1
Inter Collegiate Shooting Championship (M/W) of MJPRU, Bareilly	Physical Education Sports Department	1	2
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachta Abhiyan	Ravers Rangers	Cleanliness in Campus Premises	2	48
International Aids Day	Red Ribbon Club	Awareness Rally	10	67
Aaushman	Physical	Yogasan	3	137

Bharat Yojna Karyakram	Education Sports Department	Competition		
Aaushman Bharat Yojna Karyakram	Physical Education Sports Department	Badminton Competition (Male)	3	37
Aaushman Bharat Yojna Karyakram	Physical Education Sports Department	Badminton Competition (Female)	3	18
Aaushman Bharat Yojna Karyakram	Physical Education Sports Department	Painting Copmetiton - Khel aur Khiladi	12	23
Aaushman Bharat Yojna Karyakram	Physical Education Sports Department	Essey Copmetition (Adunik Jeewan Me Yog evam Khel ka Mahattav)	1	56
Aaushman Bharat Yojna Karyakram	Physical Education Sports Department	Workshop on Anti - Dopping Awareness)	12	80
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
926000	925865
18939442	13075189

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Laboratories	Newly Added
Campus Area	Newly Added

[View File](#)

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Sodh Granth	Fully	NA	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11593	Nill	Nill	Nill	11593	Nill
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	Nill	Nill	Nill	Nill	Nill	Nill

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	0	2	0	0	1	6	20	0
Added	2	0	0	0	0	0	2	0	0
Total	16	0	2	0	0	1	8	20	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
110500	102500	800500	800500

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has adequate infrastructure facility to facilitate effective teaching and learning. The institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep the facilities in consultation with the different committees and head of the departments along with the students. The Principal has a fully pledged team to maintain the infrastructure facilities and equipments. The Principal called technicians like electricians, plumbers, carpenters, welders and gardeners etc, according to the need. There are spacious class rooms and computer lab equipped with Air Conditioner and sufficient ventilation. Each classroom has elevated platform, so that the teacher and board is visible to all the students. Regular classes run from 10:00 am to 4:00 pm. The institution has well equipped computer lab with 20 computers with internet connectivity. The entire lab is connected with power backup. The library is situated in a spacious and well maintained and it is situated in the first floor with a study room. Our library has reference section as well as the periodical section. The library facility come under the preview of the library committee constituted as per the government rules in that behalf. The working hour of library and the reading hall is from 10:00 am to 4:00 pm. There are two halls with Smart Class facility is used for PPT presentations. Sports and NSS have separate office rooms. The college has an IQAC room. It is used for IQAC meetings and discussions. The



facility meets the requirement of physically disabled students. Stairs in the college are wide and spacious to enable them to climb easily. We have 2 water coolers and 2 purifiers in our college. The college has a separate grievance redressal cell. Senior teachers look after this unit. One complaint box is fixed in the college premises. Sports committee is constituted every year and director of physical education is in charge of the routine activities of the department. The purchase of the sports materials are monitored by the purchase committee of the college. The Gymnasium is kept open from 10:00 am to 4:00 pm. Old students and public make use of the Gym facility regularly. A separate purchasing committee and a planning board looks after the needs of the infrastructure of the college. The planning board lists out the various requirements of the college in the beginning of the academic year.

[http://rbagdcgajraula.in/iqac\\_2018.pdf](http://rbagdcgajraula.in/iqac_2018.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nirdhan Chatra Prakoshth	0	0
Financial Support from Other Sources			
a) National	Scholarship By Social Welfare Department UP Govt.	1186	2609271
b) International	0	Nil	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Meditation	06/08/2018	18	Sports Physical Education Department

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Students are benefited by career counselling offered by the Institution	Nil	15	Nil	15

during  
2018-19

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Zeneva Corp Science(P) Ltd.	35	15	1	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	8	B Com	Commerce	Jhammanlal PG College Hasanpur, Amroha	M Com
2018	8	B Com	Commerce	JS Hindu College Amroha	M Com
2018	1	B Com	Commerce	TM University, Morodabad	M Com
2018	3	B Com	Commerce	Vankteshwara University Gajraula	M Com
2018	1	B Com	Commerce	IMS Institute Gajraula	M COM
2018	1	B Com	Commerce	IMS Ghaziabad	MBA
2018	28	B A	Arts	Ramabai Ambedkar Govt Degree College Gajraula, Amroha	M A English

2019	31	B A	Arts	Ramabai Ambedkar Govt Degree College Gajraula, Amroha	M A English
2018	1	B A	Arts	Teju Singh Institute Gajraula	LLB
2018	2	B A	Arts	Shri Ram College Gajraula	D L Ed
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Yoga Day Celebration	Institutional Level	56
National Sports Day Celebration	Institutional Level	31
Chess Competition	Institutional Level	12
Corrom Competition	Institutional Level	9
Sadhbahwana Daud	Institutional Level	9
Quiz Competition	Institutional Level	73
Yagasan Shiv / Competition	Institutional Level	39
Essay Competition	Institutional Level	42
Athlete Workshop	Institutional Level	63
Annual Sports Cultural Programme	Institutional Level	240
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	0	National	Nil	Nil	0	0
2018	0	International	Nil	Nil	0	0
2019	0	National	Nil	Nil	0	0
2019	0	International	Nil	Nil	0	0

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' council was appreciated by NAAC peer team members in December 2018 for maintaining a disciplined atmosphere in the college. NAAC peer team report and peer team members mentioned the college as a highly disciplined institution. Student Council organizes different cultural programmes to observe important days such as "Swami Vivekananda's birthday", "Republic Day", "Rabindra Jayanti", "Ch. Charan Singh Jayanti", Dr. Bhimrao Ambedkar Jayanti, "Independence Day" Major Dhyani Chand Jayanti, Sant Ravidas Jayanti, Sant Balimiki Jayanti etc. in the college campus. Cultural activities provide exposure to innate talents of the students who can actively participate and conduct cultural programmes through Cultural Committee. Separate committees will function under the guidance of teachers. NSS units of our college conduct various activities such as seminars on topics like personality development, awareness on drug abuse, blood donation. NSS also conducts programmes such as planting trees, adoption of villages, blood donation camps, etc., The college has provided excellent sports facilities for the students for their all-round development. It has an independent playground for Track Field, Football, Volley Ball and Badminton, Kho Kho indoor facilities for Carrom, Chess, Yogasana and Table tennis etc. It also provides a treadmill for running and warm-up for students. To create, maintain and to enhance quality in all spheres is the main task of Internal Quality Assurance Cell (IQAC). It is the central quality monitoring body of the institutions which gives the authority to all the departments to organize Student Education personality Development programmes regularly. It functions under the Chairmanship of Principal and comprises senior faculty members, representatives from the local community and a student representative. Its aim is to develop, maintain a system to promote academic and administrative excellence. • It defines the short-term and long-term objectives of the institution • It creates a benchmark for quality enhancement measures. • It devises a work plan to achieve objectives. • It monitors and coordinates the execution.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision and mission statement of our college defines the institutions distinctive characteristics of addressing the needs of students and society it seeks to serve. In order to achieve its mission the faculty members are given due place of involvement in all important decisions as part of governing and executing the plans of the institution. The institution has qualified and competent administrators to provide effective leadership and management at various levels. The involvement of leadership is achieved through well defined systems and organizational structure consistent with UGC policies and with the vision and mission of the institution in general. Various committees such as Governing Council, Admission Committee, IQAC, Culture Committee etc. are constituted. The faculty members are nominated in various bodies and committees for decision making and managing the various functions of the institution. Regular inputs are taken from faculty and staff through monthly meetings for continues improvements in the system. Ideas are invited from Alumni and other stakeholders for innovation and improvement in various functions such as administration, examination, NSS, placement, finance administrations maintenance etc Decentralization is having a significant impact on policy, planning and management. It is a means of improving the efficiency of education system and the quality of educational service. Our Institution practices decentralization and participative management. The principal is the sole authority of the institution. Students are empowered to play an active role in cocurricular and extracurricular activities, and social services. The institution promotes a culture of participative management by involving the staff and students in various activities. There are different committees such as drama club, Woman Cell, NSS, IQAC, mentoring etc. in which students and teachers participate and take active part. The College core committee formulates common working procedures and entrusts the implementation through departments. The department or committee incharge manages the activities of the department and keep track of cocurricular and extracurricular activities in the College. Other units of College like sports, library, students council also operates under the guidance of the various committees and also students are involved in the decision making process to some extent.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Principal of the College along with the admission committee carry out the admission process. Financial help is offered through the flexibility in payment of fees in easy installments

	<p>for the needy students. Economically poor students are provided with free admission by the College authority. The students are guided to opt for right choice of subject combination at the time of admission.</p>
Industry Interaction / Collaboration	<p>Jubliant Life sciences organising computer training programme in college premises, and Tewa Chemicals organising health checkup programme in NSS.</p>
Human Resource Management	<p>All human resources available within the College is deployed and engaged according to one's aptitude and abilities. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee, etc.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library: The library is equipped with Digital library facilities N LIST and NDL, also national and international journals are provided. Circulations are maintained through Integrated Library Management Software (ILMS). The College library is enabled with free Wi-Fi facility of 10 mbps to 15 mbps for the use of e-resources within the campus. New books are added accordance of the budget. ICT: Usage of teaching and learning process LCD projectors are installed in Conference Hall. Procurement of more LCD projector and laptop for the same purpose. Physical Infrastructure: More fans were installed and the conventional blackboards were replaced with whiteboards, a water cooler was procured.</p>
Research and Development	<p>To enhance the teaching quality, the teaching faculty was constantly motivated to take up research work. As per of the fulfillment of the research activity all the faculty members of the College trying to publish their research papers in notified journals. Encouraging Faculties to take Ph.D.</p>
Examination and Evaluation	<p>The College follows the annual system as per the directives of the Mahatma Jyotiba Phule Rohilkhand University, Bareilly. The College also complemented continuous assessment of student's performance through internal test, assignments, project works, attendance, seminars, etc. with the traditional written examination. The final evaluation process is done in accordance to the performance of the students during the end of the</p>

	University exam.
Teaching and Learning	Educational excursion, field work and industrial visits are also part of the evaluation system. Enhancement of learning skills of the Students through participation in different seminars. Regular feedback is obtained from students for improving teaching learning method.
Curriculum Development	For the smooth flow of the syllabus, teachers are made to submit their lesson plans to the IQAC head. The IQAC ensures quality in Curriculum development through regular meetings among the teaching staff regarding academic affairs and collecting feedback from various stakeholders.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	We are trying to Implement SMS system for dissemination of information including regular notice to all stakeholders. All notices for the students were displays on college website and our facebook page.
Administration	The Colleges Principal is the whole sole of the college. The principal is bound to the REHO Director of the Higher Education. The Principal works with some other committees of the college.
Finance and Accounts	The accounts of the College are maintained under cash basis of accounting. Fees are collected through cash online. Daily cash collection and payment reports are checked by the Principal and recorded in the cash book later which is posted to various ledgers. Class wise fees receivable and the actual fees received are reconciled after every semester with the help of the software. Staff salary along with their profile is maintained in the system.
Examination	The College is an affiliated form MJPR University, Bareilly and here we have annual examination system. While there is annual examination system is implemented, the college faculties take internal assessments of the students to find slow learner and the fast learners. The faculty members tries to make many competitions in their departments through departmental

	councils and students takes part in the competitions very eagerly.
Student Admission and Support	The admission process is too transparent partially online it means first students make their registration on University admission portal and get a unique registration number, after that student fill up the college registration form and the college admission committee prepare the merit list under the kind supervision of the principal, after declaration of the merit students can take admission in to the college. The college has to strictly follow the rules and reservation policy provided by the university. When students get the admission he / she can take part in NSS, NCC and Rovers Rangers and other co curricular activity.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	Nil
2019	NA	NA	NA	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Dr. Reena Rastogi	1	09/03/2019	12/12/2019	28
Smt. Neetu Singh	1	18/03/2019	23/03/2019	6



Smt. Seema Singh	1	12/03/2019	09/04/2019	28
Dr. Sandeep Kumar	1	16/09/2019	22/09/2019	7
Dr. Sandeep Kumar	1	18/12/2019	24/12/2019	7
Sh. Mammohan Verma	1	31/12/2018	25/12/2019	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Reimbursement	Medical Reimbursement	Nirdhan Chatra Kosh

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is done after every six months by our internal audit committee, where the auditing team checks the income received from the students which are recorded in the laser book, with the fees that is to be received according to class wise. Cash book is checked with the help of bank statement and vouchers maintained by the institution along with physical cash verification. Another audit is done by the AG office and commissioner level.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Many points of agenda were discussed during the meeting to improve the College in many areas like infrastructure, discipline, extracurricular activities and performances of the students. The College always invites suggestion for improvement from the parents and the stakeholders and the feedback obtained

from them are always given due importance. 2. Communication of views which the students were hesitant to share to the teachers about the College and the department through the parents. 3. Interpersonal interaction also took place between the parents and the concerned subject teachers out of which the parents were able to find out about their ward's attendance record and their performance in the recently concluded examination.

6.5.3 – Development programmes for support staff (at least three)

1. The College organised computer training programme for teaching and non teaching staff. In this programme they learnt about MS word, MS office, MS Excel, and some basic information about internet surfing. 2. The Science faculty organised a training programme for non teaching staff those who works in the lab regarding chemicals, fossils, leaves etc. 3. The college organised a training programme for fire fighting with the help of fire extinguisher equipments for teaching , non teaching staff and students also.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Solar Power Panels : (SPP) with generating capacity of 8 KW have been set up on the rooftop of the College. On an average, approximately 50 units generated per day, which is around 5 of daily energy requirements of College. It is expected that more than one third of power requirements of the college will be met by solar power plant. This is a tremendous step for the college towards the production of green energy and making the campus self sufficient in power generation and reducing the carbon footprint. 2. Computer lab is established with two split air conditioners, 19 desktop with LCD monitor, printer and we are trying to connect with internet facility. The Computer lab is under the supervision college computer committee and maintained. 3. From the post accreditation we have started fee collection through online and off line system and from this year we started online admission system. Students can take admission through registration and after automated merit generated and through Email and SMS the college informed to those students who get enter in merit list, and after the students get online admission.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Departmental Activity Plan	03/09/2018	04/09/2018	10/09/2018	14
2018	Paper presentation by the students	14/11/2018	15/12/2019	30/12/2019	15
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WE have Right Too	30/11/2018	30/11/2018	57	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- College already have solar power system of 2 kV, and proposal for upgrading the existing system is in the process to meet the 8 KV demand of the college.
- "Save Energy- Save Tomorrow" campaign is taken by the faculty to make students aware by making switch off lights and fans when they are not in use.
- Department of Botany carry green audit every year within the campus to create awareness and to conserve biodiversity of the campus.
- Plantation is done every year on 5th June on the occasion of world environment day.
- Plantation done by Rovers- rangers unit in the college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	4
Special skill development for differently abled students	No	4
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	12/12/2018	1	Protecting Plants	Covering Plants with tree Gaurad	10
2019	1	1	18/11/2019	2	Protecting Boundary Wall of the College	Covering walls with fancying	15

[View File](#)

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	05/06/2018	<p>The purpose of the Students Handbook is to give students and their parents / guardians to introduce about the Institution. Through this hand book students / their parents understands the general rules and guidelines for attending and receiving an Institution. Publicity is given to the document through the prospectus, though freshers orientation programme and through the college website for ensuring its adherence. Regular follow up is carried out and in case any students is deviating from its provisions are counseled by the head of the institution and the professional counselor at the institution. Through this document's the institute is to made aware students and their parents / guardians that this document is reviewed annually since policy and procedure adoption is an ongoing process. Being an affiliated college and Govt. aided we have to follows the rules and regulations of the said instructions. The most recent adopted policy or procedure prevails. The handbook is amended at any time and those changes are communicated by the administration to the staff, students and parents / guardians. Publicity, Adherence and follow up, counseling. All the Details are given to the students though college prospectus. <a href="http://rbagdcgajraula.in/prospectus.aspx">http://rbagdcgajraula.in/prospectus.aspx</a></p>

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebrating of Sadbhawna Diwas	20/08/2018	20/08/2018	50
Celebrating of Gandhi Jayanti to carry the values and "Sarve Dharm Sambha" among the students	02/10/2018	02/10/2018	80
Sadbhawana Daud	16/10/2018	16/10/2018	27
Major Dhyan Chand Smiritysangosthi to incorporate the spirit of sports and courage in the students	29/08/2018	29/08/2018	54
<a href="#">View File</a>			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree plantation is done every year in the monsoon season and on the environment day.
- Campus is declared "plastic free" zone.
- Green audit is done every year to conserve the biodiversity of the campus.
- College has its own rain water harvesting system.
- Smoking is not only prohibited in the campus but also in the periphery of 100 m of the campus.
- Solar energy system is in the process of up gradation from 2 KV to ...8 KV.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

"Yellow Line Tobacco Free Campaign" Preserving our environment through energy saving measures.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://rbagdcqajraula.in/core\\_values.aspx](http://rbagdcqajraula.in/core_values.aspx)

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the College includes aims to provide knowledge of the highest standard and achieve excellence. To foster the spirit of love, compassion, universal brotherhood and patriotism through the ideal of tolerance of diversities within the society and thus fulfill the institution's motto, "Asto Maa Sadgamyā". To facilitate holistic development of the younger generation, which includes physical, mental and spiritual wellbeing moral values are taught and practiced in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. One distinctive practice of the College is the daily morning assembly which is taken up for 15 minutes before the classes. It is an effective mechanism for maintaining discipline, nurturing leadership abilities, exposing hidden talents of the students and punctuality. Extra-curricular activities are conducted in the College which gives a platform to the students to display their talents and potentialities. And in this regard,

clubs based on variety of activities have been formed. Each student has been assigned a club based on his/her preference so as to encourage their interest besides the academic. The College also consists of various committees which look after the welfare of the students and cater to their needs. The Mentoring Programme that has been initiated by the College has also made a positive impact especially on the personal development of the students. The close relationship formed between the mentor and the mentees has helped the students to feel connected to the College as a member of the fraternity and not just as a mere student with a daily class routine. In the process of the mentoring, the mentors are able to learn more not only about their personal interests but also about the challenges that they face both as a student and as a member of the society. And accordingly, the respective mentors try their best to offer their guidance and if necessary.

Provide the weblink of the institution

[http://rbaqdcqajraula.in/core\\_values.aspx](http://rbaqdcqajraula.in/core_values.aspx)

## 8.Future Plans of Actions for Next Academic Year

**Future Plans Curricular Aspects:** We plan to increase the number of courses offered by courses include core, value added and skill enhancements courses. We also improve and create a model feedback mechanics to be able to serve our students possible manner. **Teaching Learning and Evaluation:** We keep on developing innovative teaching learning methodologies. To achieve the same we plan faculty development programs (FDP) and also encourages our faculties to FDPs. For students they are encouraged and introduced upcoming technology of learning. Various regular activities such as field trip, projects, workshop lectures, and interactions session with esteemed scientists, faculties and industry tycoons are arranged. **Research, Innovations and Extension:** We and innovation are cornerstone in any educational institute future existence, put an extra effort to encourage our faculties to excel in this field, some research facilities at college itself. We plan to increase industry inter face through various regular activities such as projects, internships, lecture series. We also plan to increase the number of national and international conferences/Seminars/symposiums/workshops organization at college. **Enhance engagement:** We strongly believe that alumni are one of the key stakeholders institute evolution and growth. Hence we have taken baby step in developing with our alumni in recent years. We are in process of getting our alumni registered while creating database for the same. We plan to build an everlasting bridge with them involved more activity with college activities. We encourage them to interact faculties and students. To achieve these goals we plan to keep on organizing events such as alumni meet etc. **Develop a cleaner and greener campus:** Committed to sustainable development model and hence take immense responsibilities maintaining clean and green campus. We have taken various initiatives in namely setting up solar panel, rain water harvesting system, farming garden etc. We further plan to increase our capacity in all of them and initiative for the same. We plan to set up a committee involving faculties which can decide polices and monitor its implementations. **Infrastructure Resources:** Physical Infrastructure is a limitation for us because of being densely populated area however we aspire to keep them well maintained and utilization. For that we have "Building and Infrastructure" committee which into it throughout the year. We also keep on updating our library resources purchases of print, e resources and softwares. In recent years there have emphasis on developing e-contents and we plan to build our capacity0 There are some other future plans that we need to comes true: 1. To conduct national seminar and workshop. 2. To train the teachers with elementary for computer proficiency. • Computer Training of the office staff so that they are able to efficiently handle the automation of the online administrative work 3. To introduce vocational courses. 4. To introduce post graduate courses. 5. Implementation of Management Information System in an effective way. 6. To take Career Guidance and Conselling programme frequently. 7.

To conduct state and national seminars. 8. Reaffirmation of the existing committee and clubs of the College. Infuse social compatibility and inculcate