

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**RAMABAI AMBEDKAR GOVT DEGREE COLLEGE
GAJRAULA, AMROHA**

STATION ROAD GAJRAULA
244235

www.rbagdcgajraula.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

January 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ramabai Ambedkar Govt. Degree College was founded by Ex. Rajya Sabha member Late Shri Rama Shankar Kaushik to fulfill the need of the higher education of the students of Gajraula and nearby areas. R.B.A. Govt. Degree College was founded on 08 January 1996 by Shiv Education Society by donating the 10.5 acre. of land for the establishment of the college.

In the beginning college got permission for Art faculty from M.J.P. Rohilkhand University, Bareilly. In the year 2004-2005, college also applied to start classes in commerce and science faculty. On 04 August 2005, college was permitted to start classes in commerce and science by honorable Governor of U.P and on 31 August 2005 college got affiliation for commerce and science from M.J.P. Rohilkhand University, Bareilly. Now college is running B.A., B.Com and B.Sc. Courses in its premises. This institution is a compliant of 12B and 2 (f) of UGC. From next session college tries to get affiliation for P.G. classes in two subjects.

R.B.A. Govt. Degree College is located 22 km in west on Delhi-Moradabad road from District Head-Quarter and approx 1.5 km away in south from N.H. 24 and 01 from Gajraula Railway Station.

Vision

The vision of the **Ramabai Ambedkar Government Degree College** is to create bright future and high ideals in the students through higher education. Thus the mission of the college is

“providing access to quality education on minimum cost to the students of remote areas in habited mostly by the socio-economic weaker sections of the society”.

Overall development of personality and skill of students to face the modern world with potential, while inculcating good values and feeling of Nationalism. Our endeavor is to develop qualities such as discipline, self reliance, noble thoughts, duty and consciousness in the students for their all round development, so that they can contractively participate in the process of nation building. In the present time where the society is undergoing continuous change, the decline in the human values is higher thought provoking. In the light of this degradation of values and ethics in our society the main aim of our college is to present to our society and nation a youth imbued with high values and ideals. Our college strives to help the students to transcend the narrow boundaries of caste, religion and creed and thereby create a healthy atmosphere of compassion, camaraderie and love. Our college takes pride in providing higher education to the students of all sections of society. The motto of the College *“Asto maa Sadgamyā”* (विर; लृ IR; ध व©j) to move on the wrong path to the right path in their whole life.

Mission

- To make every student employable through holistic education and development of right skills.
- To focus on personality development of each student through development of positive attitude, leadership qualities and self- awareness.

- To produce youth who, along with being job-skilled, are adept to address the larger issues of life and become effective in building a strong and modern India.
- To actively respond to the momentous issues of our society and sociopolitical environment of the world.
- To reach out to the less-privileged and deserving sections of our society and lend a helping hand to them.
- To inculcate national spirit and respect for our culture among our students and society at large-scale. The vision and mission of the institution is communicated to the students, teachers and other stakeholders through the college prospectus, college brochure, and college website.
- The goals and objectives are made known to the stakeholders through the meetings with Students, Parents, Alumni, Extension Service Organizations, Placement Cell and the Media.
- The display of Vision Statement and Mission Statement in prominent places on the campus helps the stakeholders identify the goals and objectives of the college.
- Activities planned and conducted by the Students' Council and various subject societies and clubs also serve to reiterate the mission and vision of the college

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Reputation of being an iconic institution since the past twenty years in the domain of higher education.
2. The only Govt. College in region providing higher education successfully to the surrounding rural and semi urban areas.
3. Providing multi-faculty programme i.e. arts, science, commerce and physical education.
4. Thrust on quality and value based education through best practices.
5. Up-gradation and enrichment of faculty members through faculty development programme.
6. Well stocked library and enriched laboratories are available to meet the demand of curriculum.
7. Promotion of Research aptitude among students is ensured under the guidance of highly qualified faculty members.
8. Scholarship for SC, ST and OBC and GENERAL students through social welfare Department of Uttar Pradesh Government.
9. Outreach and extension programme to inculcate the democratic values among students.
10. Two units of NSS, one platoon of NCC and Rovers / Rangers.
11. Society of Red Ribbon Club.
12. Facility of working playground for sports activities.
13. Policies are ensured to make the campus environment friendly and eco-friendly.
14. Imparting higher education to large number of students at manageable cost.
15. Focus on the attainment of knowledge as well as personality development.

Institutional Weakness

1. Inadequate infrastructure to meet the highly increasing enrollment of students.
2. Lack of transportation and communication from nearby villages due to tough topography of the vicinity.
3. Lack of regular drinking water supply.
4. Being a UG college it is not consider as research center.

5. Lack of continuing electricity supply.
6. Lack of having staff quarters.
7. Lack of a multi – purpose Hall.

Institutional Opportunity

1. Maximum use of ICT to reach out to the global pool of knowledge.
2. Creation of new posts in each department.
3. Automation of library.
4. Availability of more and more journals and periodicals.
5. Availability of computer laboratory.
6. Possibility of collaboration with other institutions.

Institutional Challenge

1. Limitation and constraints in government financial support.
2. To start PG classes each Department.
3. Scarcity of funds to meet the increasing needs of infrastructure.
4. To achieve academic excellence despite temporary appointment of teachers.
5. To motivate the faculty members according to the changing paradigms in higher education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college was given permanent affiliation in Arts, Science and Commerce at UG level. The college follows merit basis in admission to each course. Fulfillment of the subjects is minimum eligibility conditions, provisions regarding weightage to different categories of candidates and reservation seats. The inclusion of the papers such as Physical Education and Environment Science, General English and General Hindi are very beneficial for the students as these papers not only being a responsible and alert citizen for the country.

In respect of curriculum design and development the institution follows the syllabus and academic calendar as prepared by M.J.P.R. University Bareilly, which is revised and modified time to time. Sometimes the University invites the teachers to attend the meetings regarding up gradation of curriculum. The goals and objectives of the institution are informed to the students by teachers in the classrooms and beyond the classrooms.

After completing the admission process lecture methods, introductive method etc. are delivered to the students according to the time table set up by the college to the norms of the university. In the beginning of every academic session, the principal, heads of the departments and conveners of different committees address the new comers. Besides informing the students about the general rules about attendance, examination, evaluation, discipline, they are informed properly about various co-curricular and extra -curricular activities like social meetings, recitation contest, debates, seminars, and paper reading. The college organizes annual sports and cultural programme.

Teaching-learning and Evaluation

Admission to the various programmes are made by a transparent. All the applicants at UG level in Arts, Science and Commerce faculty are entertained for admission according to the merit in respective stream as there is bar of limitation of seats. Before the start of every session, the Principal calls the meeting of prospectus committee, which updates all the information regarding admission, fee structure, availability of seats, fee concession, scholarships, discipline norms and other general rules and regulations according to the University and State & Central Government. Separate admission committees are formed for each course for admission in the convenorship of senior faculty members.

The college plans and organizes teaching-learning and evaluation schedules following the university academic calendar. College maintains its annual blue print of academic event and co-curricular activities. The course content is uniformly distributed among the teachers. Lecture method is generally followed by teachers but ICT based teaching- learning is also conducted in some subjects. House tests, quizzes, seminars, workshops are conducted by the teachers in their respective subjects. Along taking regular classes, the college takes special care of economically weaker and academically slow-learners. The institution maintains a student-centric atmosphere to achieve the desired goals.

The institution has the distinction of having on its staff outstanding scholars. Teacher quality is assured by recharging the faculty members in their own discipline and in general professional competencies which can be achieved through various faculty development programmes. The strong feedback mechanism helps the faculty members to enhance their professional competencies.

Research, Innovations and Extension

The college promotes, develops and nurtures the research culture among the faculty members as well as among the students. The workshops, seminars and training programmes in which the college teachers take part, provide an opportunity to updates the concepts. The college also encourages the faculty to publish their research papers in Refereed Journals and presents the concepts in National / International seminars. Though the institute dose not facilitate with research centre by the University but some of the faculty members are performing the research work, a research director in collaboration with other University.

Faculty members have published books on various subjects and articles on various issues from varied reputed publications. The college magazine “**Krati**” being the prestigious magazine at college level provides a platform for students and faculty to sharpen and exhibit their skills.

The extension programme namely NSS, NCC, Rovers & Rangers, Red Ribbon Club provide innumerable opportunities to students to reach out to society in general and oppressed, and disadvantaged in particular. There are two units of NSS, one platoon of NCC and the volunteers of Rovers & Rangers who are engaged in leading workshops, talks, poster exhibitions, awareness campaigns regularly for mass sensitization on issues like gender inclusion, environment, casting votes, hygiene, national integrity and communal harmony etc. The college is proud of its achievement in imparting its social duties through these extension programmes. To make the campus eco-friendly the plantation drive and anti-polythene activities are conducted.

Infrastructure and Learning Resources

The campus is spread to an area of 10.5 acre and there is an area of 1740 sq. meter is built consists of Administrative Block, Library Reading Room and other building is divided in Arts, Science and Commerce. The college has fourteen well furnished classrooms, five well equipped laboratories and a fully furnished Conference Hall and a Seminar Hall fitted with projector along with laptop and CCTV.

The department of the campus like common room, staff room, office, examination room etc., well maintained for the convenience of the students, teaching and non teaching staff. The whole campus is covered with CCTV. The college library consists of various text book, reference, current magazines and journals. The post of librarian is fulfill for provide the books to the students.

The access of internet is provided to administrative office, Principal office and in library also. The internet connectivity has made possible to achieve new horizon in academic and administrative sphere. The college has a working playground and a common room for girls. The central library, consisting of more than 10500 books, with a seating capacity of 40 students is the nerve centre of learning.

College has the facility of separate washrooms for girls and boys. There is a proper arrangement of parking for students and staff. Separate offices of NSS, NCC and Rovers and Rangers. The principal plays a very vital role in the process of infrastructural development. The different committees; viz. construction committee, development and maintenance committee supervise the progress of infrastructural works.

Student Support and Progression

The mission of the college is to make quality education affordable and accessible to everyone without to gender, marital status, colour, race, religion or disability. For this purpose many committee have been organized in the college for effective governance. The Alumni Association aimed to promote to exchange of information among alumni and students.

To enhance the quality education for underprivileged students, provision of concessions and scholarships is available. Scholarship of social welfare department of Uttar Pradesh Government is available for SC/ST/OBC and General Students. Extra classes for SC/ST and economically weaker students are organized. Apart from the monetary support, college supports students in many other areas. Grievance redressal cell known as Proctorial Board in the institution looks into the grievances and complaints of the students.

The cultural, sports and academic activities are frequently organized by the institution as well as on department level also. Departmental associations organize seminars, quizzes, essay competitions and many other activities to encourage the student's participation in curricular and co-curricular activities. The students get awards in the annual function that gets highest marks in their respective classes, winners of sports-events and cultural programmes of the college too are awarded. The college has a galaxy of alumni/alumnae who have made the college proud over the past decades. We have registered alumni -association which has a vibrant dynamic relationship with the institution. Feedback received from the association is highly appreciated. They are invited in the institution on different occasions and the college organizes alumni meet regularly.

Governance, Leadership and Management

The students of the college take part in various curricular as well as extra – curricular activities. For the weaker section or disadvantage students, college provides scholarship according to the norms of the Government. The

college has various committees in which student's participation is compulsory. The institution also has Grievance Redress Cell, Alumni association and Parents Teaching Association. The institution has a visionary leadership which has steered the institution to its present glorious status. The Principal is the supreme authority in the college who deals with all sorts of the institution. Principal is supported and co-operated with the teaching and non-teaching staff and the student community of the institution. All the decisions are taken in consultation with Head of the Department and Conveners of the different committees. Forty committees are formed in the college to take care of duties and responsibilities of different segments of the institution for example: administrative, examination, student union election, proctorial board, library, cultural, career counseling cell, maintenance and development, besides as per order of Honorable Supreme Court an anti-ragging committee is actively working.

There are in-charge of different committees who are responsible to organize the different activities in their auspicious areas, like NCC , NSS and others. The staff club organizes parties and programmes on different occasions. Being the Government institution all the allotments are made by the Principal according to the government's guidelines and instructions of higher authorities. The main source of income of the college is the funds from State Government and UGC.

Institutional Values and Best Practices

The institution has its **Internal Quality Assurance Cell**, which helps in improving the academic and administrative reforms. The college is in regular contact with their stockholders. We are aware that apart from the core function of teaching-learning and examination. Realizing these dual responsibilities, the institution has taken a number of steps in this regard. The college can really boast of a long list of innovation and best practices:

- The college caters to the holistic development of the students so it provides the education, securing the moral and ethical values and assimilation of qualities.
- To conduct the green audit of its campus initiatives like plantation drive, restricting use of plastic and polythene have been taken.
- The college magazine named "**Krati**" is being published every year.
- The college follows the policy of decentralization and equal distribution of works and responsibility.
- The college goes for regular auditing of its accounts and submits utilization certificates in time to the authority concerned.
- The college has very cordial relationship with the local/district administration.
- The college has the Anti - Women harassment cell for gender sensitization.
- The college celebrates all National and International day every year like Independence Day, Republic Day, Mahatma Gandhi Jayanti, Teachers day, Environment day, Human Rights Day etc.
- The college has the 'Red Ribbon Club' also which creates awareness among students about HIV.
- To achieve the vision and mission of the institution, the light of knowledge has been serving generations with its unique and innovative way of teaching learning.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Ramabai Ambedkar Govt Degree College Gajraula, Amroha
Address	STATION ROAD GAJRAULA
City	AMROHA
State	Uttar pradesh
Pin	244235
Website	www.rbagdcgajraula.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SEEMA SHARMA	05924-254956	9968941779	-	principalgdcgajraula@gmail.com
Associate Professor	SANDEEP KUMAR	-	9457887079	-	sandeepanugi@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	08-01-1996

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Uttar pradesh	M.J.P.Rohilkhand University	View Document

Details of UGC recognition

Under Section	Date
2f of UGC	12-01-1999
12B of UGC	17-03-2005

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	STATION ROAD GAJRAULA	Rural	6.538408	1712.14

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	intermediate	English,Hindi	560	318
UG	BSc,Science	36	Intermediate	English,Hindi	320	227
UG	BCom,Commerce	36	Intermediate	English,Hindi	160	63

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				12			
Recruited	0	1	0	1	1	2	0	3	7	4	0	11
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	6	1	0	7
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	1	1	0	6	1	0	10
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	1	0	1	2	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	710	0	0	0	710
	Female	1519	0	0	0	1519
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Programme		Year 1	Year 2	Year 3	Year 4	
SC	Male	261	276	278	223	
	Female	458	447	414	357	
	Others	0	0	0	0	
ST	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
OBC	Male	472	509	544	512	
	Female	950	921	874	816	
	Others	0	0	0	0	
General	Male	117	115	141	133	
	Female	292	307	321	297	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Total		2550	2575	2572	2338	

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 13

Number of self-financed Programmes offered by college

Response : 0

Number of new programmes introduced in the college during the last five years

Response : 01

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2437	2596	2594	2336	2086

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
520	520	520	480	480

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
774	747	766	537	556

Total number of outgoing / final year students

Response : 3380

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	14	14	12	12

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	14	14	12	12

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	14	14	14	14

Total experience of full-time teachers

Response : 412

Number of full time teachers worked in the institution during the last 5 years

Response : 13

3.4 Institution

Total number of classrooms and seminar halls

Response : 13

Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
101	20	13	16	1

Number of computers

Response : 14

Unit cost of education including the salary component(INR in Lakhs)

Response : 71313.7167

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 1.75889899

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response:

Being an affiliated institute of Mahatma Jyotiba Phule Rohilkhand University Bareilly, Ramabai Ambedkar Govt. Degree College Gajraula, follows the curriculum prescribed by University. For effective implementation of the curriculum, the following process is developed and deployed.

Plan for effective implementation of curriculum:

At the beginning of the session, the Principal of the institution conducts meetings with the various departmental head to develop strategies for effective implementation of the curriculum. Faculty members are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions and educational visits besides the regular/traditional chalk and talk methods. We follow the academic calendar and syllabus provided by the University which is circulated to all the departments. At the beginning of the session we prepare Objective Driven Teaching Plan. The College encourages its faculty members to participate in Orientation/Refresher Courses/ Workshops/ Seminars organized by the University / Institution, so as to update their knowledge and to improve the teaching practices. The college provides ample books and other teaching and reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Library committee conducts meeting and takes appropriate decision regarding the requirement and procurement of books, journals, e-journals. Ensuring staff have opportunities for keeping their skills and industry / business expertise up to date. Encouraging faculty members to evaluate their own learning and teaching practice. Encouraging innovation in learning and teaching – planning how practice can be shared amongst lecturers. The teaching and laboratory plans are approved by Head of Department (HOD) before the start of session and communicated to students by respective course teacher. The course files are evaluated by Internal Quality Assurance Committee (IQAC) with the help of concerned subject teacher and HOD. IQAC monitors the academic activities on the regular basis to ensure the execution of time-table. It also monitors execution of academic calendar and teaching learning process and finds the gap, if any. For a group of around 200 students a teacher is allocated as Mentor. Mentor conducts a weekly meeting and does the counseling of poor performing students. The academic performance of students is continuously monitored by conducting unit tests, mock practical examinations during the session. Employing learner centric techniques such as assignments, peer learning, group discussion, brain storming, use of NPTEL lectures, case studies, projects, quiz etc., in the delivery of the academic courses. Views of experts from industry, academia and alumni on curriculum are taken regularly. Feedback from stakeholders and alumni is given due importance in defining graduate attributes and design of course outcomes.

Now we discussed the brief implementation of curriculum in the Institution:

We follow the academic calendar provided by Mahatma Jyotiba Phule Rohilkhand University Bareilly. We try to impart quality education depending upon the resource potentiality of our institution. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

Principal Meeting:

Such meetings are held once in one month. Head of the Departments discuss their action plans to arrive an optimal and effective way.

Academic Calendar:

Academic Calendar is prepared as per the Mahatma Jyotiba Phule Rohilkhand University Bareilly, academic schedule and the requirements at the department level as per the action plans formed.

Teaching Plan:

A Teaching plan includes course outcomes, course objectives, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each session. Teaching plans provides us an insight on how classes are handled in a session.

Meeting the Vision and Mission of the College:

Each department follows the Vision and Mission of the Institution. Principal encourages to the faculty to Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).

Being an affiliated institute of Mahatma Jyotiba Phule Rohilkhand University Bareilly, Ramabai Ambedkar Govt. Degree College Gajraula, follows the curriculum prescribed by University. For effective implementation of the curriculum, the following process is developed and deployed.

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A Teaching plan includes course outcomes, course objectives, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each session. Teaching plans provides us an insight on how classes are handled in a session.

Meeting the Vision and Mission of the College:

Each department follows the Vision and Mission of the Institution. Principal encourages to the faculty to Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Any additional information	View Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 2.97

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years	
File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 0	
1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.	
File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years											
Response: 0											
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years											
<table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2016-17	2015-16	2014-15	2013-14	2012-13	0	0	0	0	0
2016-17	2015-16	2014-15	2013-14	2012-13							
0	0	0	0	0							
File Description	Document										
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document										

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
Response:
SUBJECT NAME: ENVIRONMENTAL SCIENCE: All the Departments to make the students aware of environmental issues, University have incorporated the subject as Environmental Science for all classes. The subject gives basic knowledge about environment and issues related to it. It also includes creation of awareness about environmental problems and inculcates skills in students to identify and solve

environmental problems by participating in environment protection and environment improvement. There is a separate committee for keeping environment clean and healthy.

SUBJECT NAME: GENERAL HINDI AND GENERAL ENGLISH: SUBJECT DESCRIPTION: The subject is compulsory for B A classes and students have to choose one of them. The subject improves the language skills and professional skills. It provides importance and effective use of non-verbal communication making students proficient in public speaking and presentation skills. It gives opportunity to students to utilize the principles of professional business and technical writing for effective communication in the global world. The course makes students capable of creating official content digitally for further communication in the corporate environment.

COURSE NAME: COMMERCE: DESCRIPTION: The course helps to inculcate professional and ethical attitude, effective communication skills, team work skills and multidisciplinary approach in students. It helps students to prepare themselves to gain success in careers by providing them environment which makes them aware of excellence, leadership and lifelong learning by making them work on multidisciplinary projects.

Some of the efforts made to integrate the cross cutting issues are as follows:

Gender-College has established Women Cell, Internal Complaint Committee headed by senior faculty member and looks into the problems regarding academics and personal of a girl student. Girl's common room is available with first aid facility in the institute. Counselling and mentoring is done by Faculty members.

Environmental education and Climate change - Institute creates the awareness through various seminars, conferences, workshops on Environmental education and climate changes. The College has a Rain Water harvesting system in the campus. Botany department of the college organized poster competition on "Understanding the Earth & climate change problem & its solutions: Through our NSS organized various activities like - • Tree Plantation • Women's safety workshop • Power saving project • Swacch bharat abhiyan • Road safety programme • Anti-drug programme • Rally on value of Education • Leadership programme

Human Rights: The College has a handicapped friendly campus. The college has formed an Anti-ragging Committee to ensure a ragging free environment and a Women's Grievance cell that takes care of women related issues.

Moral and Ethical values: The NSS wing of the college engages the students in community development activities which motivate the students to take up the cause of Social Service. The college NSS team regularly visits surrounding areas and villages where people are made aware about various social, moral and ethical issues. The Students are also motivated by way of special lectures, so as to instill moral and ethical values in them, Employable and Life Skills. The Institute understands that communication skills are vital for students. It is a regular practice of the Institute to invite resource persons to conduct lectures. Students are also allotted different responsibilities in organizing various events and activities such as cultural programmes, competitions, etc. and this helps them to improve their team building and organizational skills. Human Values and Professional Ethics into the curriculum The cross-cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of

these aspects such as the subjects namely Professional Ethics and Moral Values in the I Year and Environmental Studies in II Year. There are various committees which take care of the students such as:

(i) Women Grievances Committee:

It is formed only by female faculty members consisting of one coordinator and two members and also one student representative from each department.

We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. The women cell is capable of dealing the cases very confidently with its team.

(ii) Anti- Ragging Committee:

As per the guidelines of UGC, AICTE and the University, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging.

The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can lodge a complaint without disclosing his/her identity in case of any in convenient incident.

(iii) Human Rights:

The college conducts various programmes on Human Rights to provide awareness among students.

- Voter's Day Programme
- Human Rights Day
- Swachh Bharat Abhiyan
- Health Awareness Programmes
- Tree Plantation

(iv) Discipline Committee:

This committee formed by Physical Directors and one faculty member from each department.

This committee plays a vibrant role in the maintenance of discipline of the complete campus. In day to day functioning of the college as well as any special occasion or any programmes, this committee's presence and control is mandatory.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 1

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 01

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 79.6

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2437	2596	2594	2336	2086

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3120	3120	3120	2880	2880

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
520	520	520	480	480

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

In the current session the admission is online merit basis and the merit is decided by the affiliating University i.e. Rohilkhand University, Bareilly, while in the previous sessions the admission was offline and the merit was prepared by the concern committee under the supervision of the Principal. After first internal assessment college analyses the result and on the basis of analysis we find the slow learners and the fast learners.

For slow learners introductory lectures for all subjects are devoted to discuss and understand special needs of the students. All faculty members interact with slow learners regularly and motivate them to attend all the lectures regularly.

Fast learners are encouraged to participate and attend various workshops, Educational Visits, NPTEL lectures(National Programme on Technology Enhanced Learning), MOOCS courses(“Massive Open Online Course”), Virtual lectures by experts. Industrial visit is arranged for the students for the first time by chemistry departments to build their strong practical knowledge to meet the future needs of the industries. To bridge the knowledge gap of the students, add-on course like spoken tutorial programme by IIT Bombay was conducted for the first time for the students.

Resource persons from academic institution are invited to give Guest Lecture on the advanced topics like “*Golden Rules for Success and Smart Studies*” for the benefit of the students.

All the faculty members maintain good relations with students and deal their problems in gentle manner through counseling.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio	
Response: 158.5	
File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls	
Response: 4.06	
2.2.3.1 Number of differently abled students on rolls	
Response: 90	
File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
<p>Response:</p> <p>The college follows the academic calendar issued by the affiliating university i.e Mahatma Jyotiba Phule Rohilkhand University Bareilly. The teaching plan is designed and executed under the guidance of the Principal and IQAC committee. The prescribed syllabus is allotted unit wise to faculty members. Regular evaluation of the students through unit tests is an integral part of the teaching program. The head of the institution reviews the teacher's daily works. The IQAC continuously monitors the academic activities of the institution, obtains feedback from students, teachers, and non teaching staff of the institution and analyzes and executes them. The quest and aspirations of the students are explored to nurture and inculcate a passion for learning. An interactive and collaborative approach is made to enhance the learning environment of the college. Various extra-curricular activities are conducted to sharpen the skills of the students. Educational visits, classroom workshops and activity under the subject council are part and parcel of enrichment programme. To inculcate and invoke critical thinking in students, every year senior and active students of UG classes are nominated as Presidents, Vice-Presidents, Secretaries and Joint-Secretaries of various councils of the departments (<i>Vibhagiya Parishad</i>). Members of educational council organize workshop, group-discussions, debates, poster presentation, seminars, lectures and quiz-competitions among themselves. Special programmes are conducted to develop analytical ability,</p>

emotional quotient (EQ), high self-esteem, scientific temper and decision-making ability in the students. To explore the creativity of the students, we published a College magazine “**KRATI**”, every year which is inclusive of literary, social, scientific and cultural expression of the students as well as the faculty members. The objectives of these programmes are to use knowledge as a tool and create a globalised-vision to transform them into lifelong learners and innovators. Various methods such as models, illustrations coupled with audio visual tools are adopted for effective teaching. A proposal for e- class room/smart class and e-library are in pipeline.

We Ramabai Ambedkar Govt. Degree College Gajraula, believe in the adoption of student centric methods to enhance student involvement as a part of participative learning and problem solving methodology. We follow namely discussions, debates, laboratory experimental learning, mini projects.

Discussions: We do follow the discussions in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge.

Debates: Debates are followed in many of the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified in the argue-mental way of learning.

Laboratory experiential learning: Technical education is always justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible beginning from the first year labs like Physics, Chemistry, Botany, Zoology and Psychology. Students take practical knowledge from doing practical in their lab in the guidance of their faculty.

Mini projects:

To enhance the practical knowledge with innovation, we do encourage our students to make some Mini projects from II year onwards, it is a part of curriculum of Mahatma Jyotiba Phule Rohilkhand University Bareilly. Students are divided into small groups so that personal attention can be paid and every student's role will become prominent.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 64.29

2.3.2.1 Number of teachers using ICT

Response: 09

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 158.5

2.3.3.1 Number of mentors

Response: 14

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

We have taken it as a challenge to improvise the Teaching – Learning environment into the student friendly learning. We mainly adopted following methods to transform the learning environment.

Library: Students are provided with an access with NPTEL & [National Digital Library of India - IIT Kharagpur](#) references for quick learners.

Subjective seminars: Additional seminars on the subjective topics, mini projects related to their subjects on real time analysis organizes in relevant subjects .

Power Point Presentations: Faculty made Power point presentations including the videos of the lectures on concerned topics as per the syllabus is presented to the students. **MOOCS:** As per the norms of the Mahatma Jyotiba Phule Rohilkhand University Bareilly Subjective Learning through MOOCS is made mandatory for all the students.

Outcome Base Learning: The institution ensures achievement of learning outcomes through:

- There is Continuous evaluation in both theory and lab subjects.

Seminars and Guest Lectures:

We do conduct interdepartmental.

Industrial Visits:

Keeping in mind that exposure to industry is the need of the day; we are planning first time an industrial

visit, organized by chemistry department for the students.

The following innovative practices have been introduced and implemented for quality sustenance, enhancement and student learning:

1. Educational seminars are given priority.
2. Teachers are encouraged to enrich and update their knowledge through refresher and orientation courses organized by academic staff colleges. They are also availed opportunities for attending workshops, conferences and seminars.
3. For participative learning teachers are advised to organize class workshops, seminars and poster presentations.
4. Project works and extra-curricular activities are emphasized to enhance cultural, moral and aesthetic perception.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 92.86

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 55.16

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	8	8	6	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience of full time teachers in number of years

Response: 29.43

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

We do follow the assessment procedure as per the norms of the Mahatma Jyotiba Phule Rohilkhand University Bareilly. We conduct class tests in each department and analyses the result. In addition to the class test, we do conduct assignments & open debates as a part of continuous internal evaluation. The assignments and class tests differ for both the quick learners and slow learners. Coming to labs, and regular assessment is done by the faculty. We are using National Digital Library (NDL) for download of video, lecture & online resource. Comprehensive individual assignments are practiced and students need to present the assignment before submission. Seminars, Power point presentation and mini-projects are introduced in the curriculum to make the environment activity based.

To refine the critical thinking among students, various group discussions, debates, seminars, workshops etc., are organized in which students explore new ideas and thus enhances their performance levels. Till today no special approach is followed for measurement of impact of the above practices. However the effect is seen as follows:

- Improved student understanding in domain knowledge and over all development of students.
- Improved results and pass percentage.
- Reduced backlogs and detention.
- Improved quality of project.
- Improved placements and opting for higher studies.
- Faculty members are rewarded accordingly basing on students performance.

Strategies adopted for student improvement:

Extra classes are organized to clarify doubts, re-explaining of critical topics for improving performance. Appropriate counseling with additional teaching, eventually helps students to attend classes regularly. All the staff members maintain good relation with students and deal with their problems in a gentle manner. Each class is divided into two section and separate tutorial classes are conducted to all students for all branches of undergraduate courses. Generally, one teacher is assigned for each batch.

The college takes following measures to make internal evaluation: -

1. Different committees have been formed to supervise and look after activities of the college.
2. Feedback from students is taken, evaluated and actions are taken.
3. On academic front's class tests are taken, answer books are evaluated and results are prepared.
4. Quiz tests, objective tests, seminars and workshops, essay writing and G.K. competitions are organized.

5. Extra Classes and doubt removal class are conducted.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment in college is so transparent that every student has an idea about the standard of internal evaluation process of the theory & practical subjects. The institute follows the regulations of Mahatma Jyotiba Phule Rohikhand University Bareilly. Marks for the experiments performed will be displayed in the department notice boards within a week time of commencement of the laboratory sessions. Slow learners are permitted to improvise their marks by redoing the experiment if they have scored low. Heads of the departments are fully empowered to suggest the re-assessment of the total marks by the approval of department committee. All such modifications will be displayed in the department notice boards for student reference.

The college prepares an Academic Calendar in line with university calendar prior to the commencement of the academic year in consultation with the Heads of the Departments. Then the College organizes introductory programs to the students to make them acquainted with the rules and regulations of the affiliating university, examinations, evaluation process, extra-curricular activities etc., similarly every department organizes a parents meeting in the first week after starting a new session. Head of the departments communicate about the labs & subjects of the session to the students, parents and other institutional members in the introductory Programs. All the rules and regulations of the college is in the college prospectus and college website link (www.rbagdcgajraula.in) is also provided simultaneously.

For internal assessment, the institution organise class tests of the students. The programme of these internal evaluation tests is designed by the Head of the Department in the institution & follows it strictly. All the departments accordingly conduct all these tests. In addition to this, the departments organize departmental seminars, workshops and paper presentation activities to assess the students' attainment and progression. According to scheduled programme, tests are conducted. Their weaknesses are pointed out. Suggestions are given how to improve performance.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and

efficient**Response:**

The College Examination Committee as well as the Head of the Departments of respective subjects is responsible to monitor the grievances and it time bound & transparent.. If students have any grievances regarding evaluation, absentees and other problems in the institution they can appeal to the above. But at the university level the students can appeal, if they feel any grievances, through the forwarding mechanism. The Registrar / Exam Controller co-ordinates with the other members of the examination committee regarding conduct of examinations, evaluation process, results. Students can seek information through RTI regarding their marks obtained and even the evaluated answer sheets. There is mechanism for back paper examinations also in the university for students who want to improve their previous percentage. There are some other issues which as follows and these issues could be solve.

- 1) Student approaches his mentor for the clarifications related to marks, & other if any.
- 2) Student issue related to the above will be perceived by the mentor in a time bound of 6 days.
- 3) Student mentors cross checks the same issue with the department & exam section.
- 4) Issues will be identified & sorted. Recommendations will be forwarded to the department internal committee.
- 5) A clear report of the issue will be given to the examination section through Departmental Internal Committee.
- 6) The entire process is monitored by the chief examination In -Charge and then the final details will be forwarded to the Bareilly University.

Grievances related to the university external examinations will be addressed by the chief superintendent, CDC cell, Examination Department of Bareilly University.

The institution takes the following measures to resolve grievances transparently and fairly. The students against whom U.F.M. cases are registered in the final examinations are dealt with justifiably. Materials of cheating are confiscated and their records are maintained. The students are given opportunity to clarify their positions. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within the time limit. There is a provision for re-evaluation of the answer sheets. The students who are not satisfied with the marks given can apply for re-evaluation. If the students are not satisfied even with the revaluation, they can get the photocopies of their answer copies by depositing the stipulated fee and they can have their answer sheets valued on their own and find out the actual position.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE**Response:**

2.5.4 The institution adheres to the academic calendar for the conduct of CIE.

The Principal and concern committee prepares the academic calendar well in advance before the commencement of the session. The calendar outlines the session class work schedule, internal tests schedule and final examination schedule (According to University Exam Schedule).

The faculty members of the concerned department gather the lists of courses for the coming session. The each faculty members are prepares the lesson plan before the commencement of session, indicating the topics to be covered lecture wise including the evaluation process for each subject. Time-table in-charge of each department prepares the time-table as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the session. Time-table is uploaded on the system and displayed in the respective department notice boards.

The performance of the students is assessed on a continuous basis by conducting class tests. In addition to the tests, assignments, mini-projects and quiz are also the part of Continuous Internal Evaluation. The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher. The teacher rectifies any error on the spot, if any.

The teaching plan generally highlights the content and total lectures for completion of the curriculum. Monitoring of implementation of lesson plan is done by HOD & IQAC and corrective action are suggested. Laboratory Schedule is prepared by the concerned faculty and batch wise details are specified in laboratory schedule. Time table of regular lectures for the session is prepared as well as displayed on the notice board. There is academic monitoring committee appointed by the Principal/HOD who monitors day to day conduction of the lectures based on the time table.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students****Response:**

The Programmes and its syllabus offered by the college and concern university are uploaded in the institutional website (www.rbagdcgajraula.in). The Syllabus of each programme prepared by the affiliating university is communicated to the students by the teachers. The teachers also introduce the students to the specific areas of which they are going to gain knowledge. The teachers of every department instruct the

student that at the end of each programme, what they are supposed to obtain. The program outcomes of all the subjects are clearly made known to the students. In this regard the students' doubts and confusions are clarified by the teachers. Throughout the programme duration through various tests and examinations their attainment is assessed and suggestions for improvement are given.

The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The vision and mission statements are displayed on the college website and at various key positions in the college building. Programme Educational Objectives (PEO), Programme outcomes (PO) and course outcomes (CO) have been defined by every department Programme Educational Objectives (PEO) and Programme outcomes (PO) are printed in journals and course outcomes (CO) are discussed by faculty members in the classrooms. Programme Educational Objectives (PEO), Programme Outcomes (PO) are published on the college website.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

There is a mechanism to analyses the learning outcomes of the subjects under the supervision of the Principal. The college uses test and examination method to measure the attainment of program outcome and course outcomes. Unit tests, monthly tests, open discussion are taken according to the schedule set by the university is strictly followed by the College. The answer books of these examinations and tests are shown to the students and they are made known of their shortcomings and irrelevant potations in their answers. They are advised as to how they can improve their answers to any questions. The answer books of the students are valued and marks are given. Finally the year end examination conducted by the affiliating university reflects the attainment gained by the students.

File Description	Document
Any additional information	View Document

2.6.3 Average pass percentage of Students

Response: 98.31

2.6.3.1 Total number of final year students who passed the university examination

Response: 697

2.6.3.2 Total number of final year students who appeared for the examination

Response: 709

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Being an undergraduate college does not having incubation center, but we have some herbal plants in our campus for the transfer of knowledge regarding medicinal plants. Tulsi, Allovera, Peppermint, Money Plant, Caleadula, Aashwanqandha, Bryophyllum, Baril, hauender, Qalvia, Heman Grass, have been planted. These herbal plants are useful in headache, cough, kidney problem, indigestion in sugar and BP abnormality. These herbs are easy to grow, look good, tarts and small amazing and way of them are wag

nets for bees and butterflies. All planted plants are taken care of by students, teaching staff and now teaching staff of the college.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 0.47**3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
04	11	01	09	05

File Description

List of research papers by title, author, department, name and year of publication

Document[View Document](#)**3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 0.11**3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
03	02	01	0	01

File Description

List books and chapters in edited volumes / books published

Document[View Document](#)**3.4 Extension Activities****3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

List of extension activities as follows:

- 1.N.S.S. (National Service Scheme)
- 2.N.C.C. (National Cadet Core)

3. Rovers & Rangers.

4. Red Ribbon Club.

The Institute has established university approved NSS wing in A.Y.1999-2000 followed by extension work from the current academic year. The Motto of NSS *“Not Me but You, reflects the essence of democratic living and upholds the need for self-less service. NSS helps the students develop appreciation to other person’s point of view and also show consideration to ‘other living being’”*. The philosophy of the NSS is well reflected in this motto, which underlines on belief that welfare of an individual is ultimately dependent on welfare of the society on the whole. Therefore, the NSS volunteers shall strive for the well-being of the society which mainly promotes the improvement in the community service along with leadership qualities with good moral and ethical values which helps the student for holistic development. The College has one unit (Girls and Boys) with strength of 100 volunteers along with the program officer of NSS unit. Every student member of NSS serves for a period of at least two years with 120 hours of engagement in community service, per year, excluding annual camps. At the end of two years of satisfactory service, each student member receives NSS Certificate, which is considered as equivalent to a diploma in Social Service. Our College is interested to inculcate the social awareness among our students; thereby institute has selected 50 students from various departments. These students serve for various villages and in and around Gajraula. The major strength of this college is its ability to ensure holistic development of students to make them responsible citizens by teaching the moral values. The Principal of this college always motivates the student’s for social participation and also drives to achieve its goal of providing higher technical education to create equitable society with ethical values. The institute is conscious of its role in campus community connection, wellbeing of its neighborhood and has initiated a number of community development activities.

The activities are as follows:

Note: (List of all programme conducted by the college regarding day celebration with date and reports)

The institution conducts multiple Extension activities in nearby locality and the college. These activities have sensitized students to social issues and help in total development of personalities of students and indirectly society as whole. The NSS and NCC conduct various activities related to leadership and personality development. NSS parades and stage Programme develop their personalities. The NSS conducted **SWEEP** plan of Central government to make students and Villagers aware of voting. For these, the college has conducted different stage programmes in nearby **5 to 8 villages** for the benefit of people. In the skill development programme, legal literacy, computer literacy, English spoken classes have been conducted. The NSS has conducted programmes on baking, cooking, malnutrition, health and hygiene in nearby villages and locality. Cleanliness, environment awareness, cashless movement, sickle cell syndrome, dairy milk products making programme have been conducted beneficial to students and local villagers. College adopted nearby school Shiv Inter College Gajraula for its multi- sided development. Various training programmes to eradicate malnutrition, self- employment, cleanliness etc. have been organized under Unnat Bharat Abhiyan.

In the college prospectus proper information is given to the students. They are made aware of the benefits

and weightage of aforesaid activities. There are two units of NSS and one unit of NCC. The volunteers of these programmes are contributing to the society. The volunteers of NSS / NCC and other outreach programmes are awarded and recognized by the institutions in public functions. College ensures their participation in college activities so that they may deserve recognition.

NSS

As part of our mission to actively respond to the momentous issues and to reach out to the less privileged and deserving sections of our society, the college has three units of NSS in which comprehensive projects are undertaken by the students in collaboration with the community. The National Service Scheme aims at the involvement mainly of undergraduate students on a voluntary basis in various activities of social service and national development which while making a contribution to socio-economic progress would also provide opportunities to the students to understand and appreciate the problems of the communities, awaken social consciousness and inculcate in them a sense of dignity of labour. The NSS Unit of our college has good number of enthusiastic volunteers. The sincere and dedicated student organizers work under the apt guidance of our teachers. The department of NSS organizes a seven days camps in a village and at regular intervals they render all possible service to the villagers. One week camp is organised in the adopted village in every year, Extension service is part of the curriculum and all (volunteers) students spend seven days in the village adopted by their department.

NCC

The college has a sub-unit of Army wing. The NCC unit of our college has 67 cadets under various categories from Senior Cadet Officer to Cadets. Apart from the routine NCC activities, the cadets are also involved in different extension activities and community services. They organize and participate in different extension activities like AIDS awareness rally, Vigilance Awareness, Anti Dowry programs, Tree -Plantation and Blood Donation.

Rovers and Rangers: There is one unit of Rovers and one unit of Rangers consists of 24 students in each unit. In this activity the students doing various activities like tent making, food preparation without utensils and etc. under the supervision of the in charge.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 1

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.17

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
09	12	1	0	0

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Being a Government College, Institute follows the norms provided by Uttar Pradesh Govt. and Mahatma Jyotiba Phule Rohilkhand University, Bareilly for creating and enhancing the infrastructure that facilitate effective teaching and learning in proportion to the student strength in different streams (Arts, science and Commerce). The Institute focuses on developing good and modern infrastructure like classrooms, laboratories, library with reading room, internet facility, parking facility, etc. The Institute strives to create or enhance the infrastructure in view of a healthy, comfortable and technology based environment required for effective teaching and learning. The institution constantly and continuously expands and upgrades the required infrastructure facilities, in view of the changes of the University syllabus. The Institute has planned and constructed the infrastructure which facilitates the curricular and co-curricular activities. All the departments are equipped with the necessary infrastructure to meet the ever increasing requirements with adequate class rooms, seminar hall, tutorial room, laboratories and sufficient space for hosting all academic activities. The Ramabai Ambedkar Govt. College has an effective policy in order to create and enhance the infrastructure that facilitates effective teaching and learning. This policy consists of ensuring maximum and optimum utilization of the space and infrastructure so that the end user gets the best out of the available. All the classrooms are equipped with CCTV and well ventilated and having all the teaching aids are available in the classrooms. Provisions are also available for the Power Point Presentation and other aids. We have 14 classrooms. There is a special internet centre facility in the Library for the exclusive use of students and teachers. The tutorial classes are well equipped for conducting tutorials. The no. of labs available is 5. Separate labs are available for Physics, Chemistry, Botany, Zoology and Psychology with all necessary and essential equipments. The total buildup area is 1712.14 sq. meters. College has 1 seminar hall with ICT facilities. Computer Centre with updated software is available. For self learning, reference books for all the subjects are available in the central library. Common Room for Girls is available in the campus.

Curricular and co-curricular activities:

The college has separate blocks for different faculties—Arts, Science, and Commerce. Spacious and airy classrooms and laboratories fitted with CCTV.

Science Block:

All the four departments are provided with modern labs fitted with the latest equipment. **Commerce Block:**

The department is provided with spacious and airy class rooms fitted with CCTV to enhance teaching-

learning.

Conference Hall facility:

Aesthetically built, acoustically treated and state-of-the-art conference hall, with a capacity to accommodate at least 30 persons, is a hub of all intellectual activities.

Seminar Hall:

The institute has one seminar hall with a facility of an echo-proof Seminar Hall, with projector, projector banner, and laptop with CCTV facility. The seating capacity of seminar hall is about 60 people.

Health Club:

Health Club for physical fitness of students equipped with motorized treadmill, weight lifting Set, other devices like jogger, etc. Open area for training of track and field, Badminton, Foot Ball, Volleyball, Kho-Kho, Archery and covered for Chess, Carrom, Table Tennis, etc. The college also has a spacious playground, and a room with the provision of indoor games.

NSS:

The college has one unit of NSS in which more than 100 {Mixed Unit – Boys and Girls} students are enrolled. Dr. Chandraveer Singh Asst. Prof. Commerce is the senior programme officer, leading the programme very well. There is a separate NSS office in the college.

NCC:

The college has one NCC unit in which 80 {Mixed Unit – Boys and Girls} students are enrolled. Dr. Ajay Kumar, Asst. Professor of Physical Education and Sports is the in-charge of NCC programme. There is a separate office of NCC programme.

Rovers & Rangers:

There is one unit existing of Rovers & Rangers of 24 rovers and 24 rangers under the supervision of Dr. Manoj Kumar and Smt. Seema Singh.

Cultural Activities:

The institution has a cultural committee headed by Dr. Rekha Rani, Associate Professor in Dept. of Political Science. Cultural programmes are conducted in the open area covered by Tent during the functions.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

The Institute encourages and provides facilities for students to participate in various extra-curricular activities in order to build team spirit and leadership qualities. There is a team of faculty members and students, look after all cultural, sports and extra-curricular activities of the college. The institute has its own sports ground. It is a unique feature of our institute many students have represented the college at state level, inter university level and national level tournaments. The college has a regular post of Physical Education and Sports. Class four employees are available to assist sports activities. The Institutions has the following sports facilities: Badminton court, Table Tennis Room, Hand ball court, HOD chamber, Yoga & Meditation Room, Football ground, and Basket ball court. The institute provides ample opportunities for sports and extra -curricular activities. The college has sufficient equipments for athletics. The college organizes cultural programmes, debates and quiz contests through which the students are given opportunities for expressing their inherent creativity. The departmental association holds various programmes to motivate the students for public speaking and to develop their communication skills. The sports department, N.C.C. and N.S.S. cater not only to the physical health but also work for the mental well being by organizing and inviting yoga expert and psychologists to deal with psychological issues. There are outdoor games facilities available in the institution. There is a very healthy atmosphere of games and sports in the college. Every year many boys and girls represent the college in state and university level sports competitions. The institution has Red Ribbon Club which conducts activities related to health and hygiene. The N.S.S. unites of boys and girls perform cultural activities on various occasions and participate in the activities organized to propagate the government schemes like Swachha Bharat Abhiyan, Sweep Plan, Aids Awareness Program, Unnat Bharat Abhiyan, Tree Plantation, Blood Donation, Financial Inclusion etc. N.S.S unit has organized a skill development programme for the benefit of the students.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**Response:** 7.69

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description**Document**

Number of classrooms and seminar halls with ICT enabled facilities

[View Document](#)**4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.****Response:** 85.49

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five

years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
86	20	12	8	1

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library organizes on manual system. All functions of library is manual. The library of the college has a valuable collection of books on diverse subjects. Library has a reading room open for students and the staff. Books, journals and magazines on various subjects have been subscribed. Librarian and other library staff help students to get reading material of their choice. The information regarding new arrivals is publicized on the notice board.

The college has a central library. The library has a good collection of books. In addition to this, according to the scheme of state government allotment is granted for purchase of books for the students. As this college is situated in economically backward area, many students are cannot afford to buy books. They completely depend on the college library for their studies. The books purchased under state government scheme for students are given to these students for complete academic year and this is of great help to these students. Complete 32 vol. set of New Encyclopaedia Britannica in library.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college has a central library. The library has a good collection of books. In addition to this, according to the scheme of state government allotment is granted for purchase of books for the students. As this college is situated in economically backward area, many students are cannot afford to buy books. They completely depend on the college library for their studies. The books purchased under state government scheme for students are given to these students for complete academic year and this is of great help to these students. Complete 32 vol. set of New Encyclopaedia Britannica in library.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 1.84

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 41

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has a broadband connection of 4 mbps capacity from BSNL and another is from JIO Communication. In the college campus three repeaters have been installed and the campus is *wi-fi* enabled. The students and the teachers can avail the facility. Through this internet connection all the science laboratories, computer lab, and IQAC cell of the college are connected through LAN/ *WI-FI*. These facilities of the college are regularly maintained and the college ensures that the benefit of the facility is available to all the students enrolled and the staff members of the college.

4.3.2 Student - Computer ratio

Response: 158.5

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 91.49

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
86	16	12	16	1

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a building with 12 class rooms, 5 laboratories, Principal chamber, staff room, office and library. The building has separate toilet facilities for boys and girls on ground floor and the first floor. The information regarding the facilities of sports N.S.S., N.C.C., has been dealt with in detail in the prospectus of the institution uploaded in its web site. Student welfare schemes such as scholarships facility and

information regarding reservation in the admission to any class are also mentioned prominently in the prospectus. For smooth functioning of the institution under the guidance of the head of the institution various committees have been formed to look after the various academic, cultural and literary activities.

Maintenance of resources

(a) Equipment and machine maintenance some of the critical maintenance work is outsourced as per the outsourcing process, However regular monitoring and control is the responsibility of maintenance committee. During the maintenance if anything is required to be purchased shall be raised through requisition slip.

1. Records of equipment's are maintained in stock registers as specified in Purchase Process.
2. Equipment's / appliances are serviced periodically or as and when required.
3. Equipment's like measuring devices are checked / calibrated during servicing.
4. Servicing is done either by in house personnel or by external party.
5. Record of servicing is maintained.

(b) General maintenance:

i. Maintenance of A.C. is from outsourced, and cleaning and maintenance is done by internal staff member and one person from outside.

ii. Cleanliness & daily maintenance of the interior facility (classrooms, laboratories, hallway, and staircase) is done by Class IV employees of the Institute under the supervision of the Senior Clerk and surprise check is done by Executive Compliance Officer.

iii. Cleanliness of toilet blocks and wash room has been done by the in-house employees.

iv. Fire extinguisher is from outsourced since refilling of the cylinder is done once in a year. v. Maintenance of CCTV is done by the in-house employee and is maintained in coordination through technical person of computer center.

vi. ICT infrastructure is maintained by computer centre personnel.

vii. Cleaning work is done by floor peon. Other maintenance related issues are attended by carpenter and electrician of the institute subject to the complaint put in complaint register.

viii. Water tank cleaning is done quarterly from outsource, maintenance is done by the in-house employee.

ix. Carpentry, plumbing and clerical maintenance is done by outsource.

The general policy of the Library shall be: Serve all students and faculty of the college. Acquire and make available to all students and faculty of the college such as books, journals, magazines. Acquire the means to provide the most frequently requested material upon demand. Maintain a program of service which locates information, guides reading, organizes and interprets material for students and faculty of various streams, and stimulates thinking an intellectual development in individuals of any age. Strive consistently to discover new methods and improvements for better service for the library's customers. Review regularly

these goals of the Library and, if necessary, revise them in the light of new developments.

The general policy of the Laboratory shall be: Develop an appreciation of the importance of Practical knowledge. Produce scientifically literate young adults. Teaching of the experimental method supplementing the theoretical material covered in the lectures. The practical of science students follow higher-order learning of the experimental method at the analysis, design and evaluation levels provide an experimental foundation for the theoretical concepts introduced in the lectures. Familiarize students with experimental apparatus, the scientific method, and methods of data analysis. The general policy of the Classroom shall be: Entering the room: Enter quietly and politely Lining up: Stand up quietly, push in your chair, take all necessary items; line up without touching others or talking Leaving the room: inform faculty where you are going; not run or play in the hallways or restrooms. Ending the day: Clean off your desk, leave out your work notebook, pick up any trash within three feet of your desk, stack your chair, wait quietly to be dismissed. Participating in tutorials: politely find a place to sit where you can do your best learning, listen carefully for new information, raise your hand to speak, do not speak when someone else is speaking. Obtaining help with assignments: Quietly ask the students at your table for help with directions if you need it, Getting into work groups: Take all the materials you will need, greet each other, complete the task doing your personal best, make sure each person signs the project, thank the others in your group. Helping other students: In a cooperative classroom, it is good to help one another, if someone needs help with directions or reading an assignment, help him or her if you are able, if someone needs help with understanding the problem, tell him or her to ask me for help never put down another student who asks for help. During free time: finish all your pending assignments and homework. The general policy for the Computers user shall be: User should use any college computer or network facility with proper authorization. User shall not knowingly endanger the security of any college computer or network facility, nor will fully interfere with others' authorized computer usage. User shall connect any computer to any of the University's networks unless it meets technical and security standards set by the college administration. All users shall share computing resources in accordance with policies set for the computers involved, giving priority to more important work and cooperating fully with the other users of the same equipment. Without specific authorization no one shall use any college computer or network facility for outside business. User does not share any password for any college computer or network facility to any unauthorized person, nor obtain any other person's password by any unauthorized means whatsoever. User can with specific authorization shall read, alter, or delete any other person's computer files or electronic mail. This rule applies regardless of whether the operating system of the computer permits these acts. Users of college computers shall comply with the regulations and policies of mailing lists, social media sites, and other public forums through which they disseminate messages. No one without proper authorization shall modify or reconfigure any College computer or network facility. The general policy for the sports complex shall be: The facility shall be open on the days and during the hours as established by the sports ground. Areas of the facility may also be closed for scheduled maintenance and repairs. The complex reserves the right to close the facility to hold promotional events and tournaments. Using profane language during any and all practice sessions and games is absolutely prohibited. Fields may be closed due to inclement weather (lightning, excessive rain), problems with irrigation, poor drainage of fields, etc. Please help keep the Fields, grassy areas, and parking lots clean for all participants. Please dispose of waste items in the trash cans provided Vehicles and bikes are not permitted on Fields or grassy areas. Please use parking lots provided Commercial advertisements shall not be posted or circulated in the facility nor shall solicitations of any kind be made at the complex. All complaints, criticisms or suggestions of any kind relating to any of the operations of the facility must be in writing, signed and addressed to the sports in-charge. The general policy for the common room shall be: The common room will be open daily in term-time 10 am - 4.00 pm. Keep the common room tidy at all times do not leave dirty items in the room. Report all faults or problems to the admin department Users of the common room are considered to accept the

terms of use willingly and be responsible for his or her actions. Do not be late for your scheduled classes. Normal disciplinary procedures will apply for lateness. The common room will be closed if the room is misused or left untidy on a regular basis.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 76

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1973	2116	2132	1751	1260

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

Document

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 0

5.2.2.1 Number of outgoing students progressing to higher education

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 2

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	5	4	3	8

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Being a Government Institution, the guidelines and instructions of state higher education department and the affiliating university, Mahatma Jyotiba Phule Rohikhand University Bareilly, every year student council is formed through election or nomination as the case may be. The student council and the student representatives take an active part in the academic and administrative committees. The Council very Diligently, Honestly and Look After the academic and extra-curricular needs of the students. They also take up the matters related with the development of the institution. The student council follows up the demands of the students and ensures that the grievances of the students are redressed. Be it class teaching, academic activities, cultural activities, sports they work hand in hand with the various officers in-charge of the committees of the institution.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 644.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
539	637	624	772	652

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the

development of the institution through financial and non financial means during the last five years**Response:**

Yes. Like other Institution there is an Alumni Association is constitute, its activities and major contributions for institutional, academic and infrastructure development. The college collects feedback from it's under graduates and employers and uses it to develop its curricula, improve the facilities and the overall status of the college. The college organizes alumni meet periodically and collects the feedback and uses it to in the improvement of the college. The institution collects program exit feedback from its passing out students. The students are requested to fill the exit feedback form before they receive their Transfer Certificate (TC). The data is used to implement any corrective or preventive action to rectify any deficiencies. This feedback is just passed on to the department to make the necessary action. Feedback from Alumni is also collected from time to time. This data is used to update the teaching and learning process, particularly to implement any tailor made course for the students to improve the change to bet placed. Finding new ways to build an engaged membership base is an integral task of the association. Joining Alumni Association is one of the easiest ways to reconnect, give back to the institute and serve as a springboard for further involvement.

5.4.2 Alumni contribution during the last five years

<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response:** 1**5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision of the **Ramabai Ambedkar Government Degree College** is to create bright future and high ideals in the students through higher education. Thus the mission of the college is the *“providing access to quality education minimum cost to the students of remote areas in habited mostly by the socio-economic weaker sections of the society”*. Overall development of personalities and skill of its students to face the modern world with potential while inculcating good values and feeling of Nationalism. Our endeavor is to develop qualities such as discipline, self reliance, noble thoughts, duty consciousness and so on in the students for their all round development, so that they can contractively participate in the process of nation building. In the present time where the society is undergoing continuous change the decline in the human values is higher thought provoking. In the light of this degradation of values and ethics in our society the main aim of the college is to present to our society and nation a youth imbued with high values and ideals. Our college strives to help the students to transcend the narrow boundaries of caste, religion and creed and thereby create a healthy atmosphere of compassion, camaraderie and love. Our college takes pride in providing higher education to the students of all sections of society. The motto of the College *“Asto maa Sadgamyā”* (vIR; lç IR; dh v©j) to move on the wrong path to the right path in their whole life.

Mission – The mission of the college is to provide value based quality education in Humanities, Science and Commerce to the students of the institution. The college intends to serve the regional youth by providing them easy access to higher education and enabling them for emerging job markets. The institution strives to develop integrated personality of students with special attention. The governance of the college is conducted with the spirit of mission and vision of the institute already mentioned. The head of the institution, the principal works with staff council, heads of departments and IQAC. The institution works in keeping with the expectations of local youth of the region. Policies and programmes are chalked out in keeping with the needs of local students. In policy and programmes formulations, teaching staff of the college take part in different meetings/parleys convened by the college administration.

6.1.2 The institution practices decentralization and participative management

Response:

Ramabai Ambedkar Govt Dgeree College is a Government college, there is no management. Principal has the whole –sole authority but he decentralizes the authorities in different levels. The college ensures decentralization and thus delegates authority at different levels ensuring good governance. Powers are delegated to the HOD's in organizing workshops, seminars, preparation of class work, distribution of work to the faculty, teaching content beyond syllabus, and inclusion of new and innovative experiments with the help of various committees. The HOD's prepare the academic schedule in consultation with the faculty members of the department. The HOD's and faculty are empowered to give recommendation letters to the outgoing students of our college. The college also delegated authority to the administrative unit of the college. The administrative department gives certificates like bonafied, attendance, etc., independently as

per the requirements of the students. The different levels of participative faculty are: At strategic level the faculty members provide inputs to the governing body in framing the policies, procedures, guidelines, rules and regulations and effectively implementing the same to ensure smooth and systematic functioning of the institute. All the faculty members meet, discuss, share their opinion and plan to conduct various events on behalf of the institute and committees are formed to conduct the event smoothly. Faculty members are also involved in providing inputs in framing the course and examinations to be conducted by the college. At functional level the faculty members participate in sharing the knowledge by gives short term seminars/workshop, they are also encouraged in writing research articles. Faculty members also write joint research papers and share their knowledge. The head of the institution is responsible for academic, non-academic and administrative activities of the college. On behalf of the college, he interacts and corresponds with the Govt. of Uttar Pradesh, UGC, Affiliating University, etc., The budget is earmarked for staff members and students to participate in various programmes organized by the institute. All the staff members actively participate in implementing the policies, procedures, and framework designed by the University in order to maintain and achieve the quality standards. Being a single post in per subject, faculty member plays as a role of the departmental heads. At HOD Level: Given Autonomy to set their Departmental objectives and design an action plan to achieve them in an interactive manner. At Student Level: Encourage continuously to organize various programs like open debates, quiz competition, poster competition, to bring their leadership equality to lime light. Encourage to take up different projects as a team and innovates products under the guidance of faculty. The college is keen on the involvement of staff for improvement of effectiveness and efficiency of the collegial process. As such, the teachers have always had an important say in the decision-making process within the college. There are various committees constituted to manage different collegial activities which require participation of faculty. List of committees are as follows:

1. IQAC Committee
2. UGC Committee
3. Dispelling Committee
4. Administration Committee
5. NSS Advisory Committee
6. Library Advisory Committee
7. Examination Committee
8. Research and Development Committee
9. Cultural Committee
10. Anti-Ragging Committee
11. Equipment & Computer Furniture Maintenance Committee
12. Student Council
13. Training and Placement Cell
14. Faculty Development Committee
15. Social Learning Platform
16. Reservation Committee/ SC-ST Cell
17. NAAC
18. NCC Committee
19. NSS Advisory Committee
20. Alumni Committee
21. Rovers & Rangers Committee
22. UGC Committee
23. Cycle Stand Committee
24. Etc.

For the above discussion it is decided that we have believe that the college practices decentralization and participative management- The College Practices decentralization and participative management. Every stake holder of the college, teachers, non teaching staff and representatives of students take part in decision making. In staff council meetings, every participating staff is free to express his opinion freely. Every opinion and suggestions are taken into consideration while taking decision

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college has perspective plan where following areas are considered:-

Perspective Plan of the Institution- To open PG courses in Science Faculty commerce and Arts. To start new subjects like Home Science, Microbiology, and BBA course. The Extension of existing main building. To equip teaching class rooms with ICT facilities. We are working on digilitization of library. To Enrichment of laboratories. To make a well developed Career guidance cell. To establish an open gymnasium. To plan a multipurpose hall. To develop smart classes in the college in near future. The college with this global problem.

- To open PG
- Introduce New subject
- Career Guidance Cell
- To Equip Labs
- Open Gymnasium
- Smart Class
- Green & Clean Campus
- Multipurpose hall

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, Recruitment procedures, promotional policies as well as grievance redressal mechanism

1.ORGANOGRAM OF THE INSTITUTION PRINCIPAL ACADEMIC STAFF CHIEF PROCTER OFFICE ASSOCIATE PROFESSOR

SENIOR CLERK ASISTANT PROFESSOR LIBRARIAN LAB BERER BOOK LIFTER

- 1.**Recruitment Procedure :-** Recruitment of teaching and non teaching staff is done by the Government of Uttar Pradesh and Public Service Commission Utter Pradesh Allahabad .
- 2.**Promotion :-** There is a promotional procedure determined by the Government.
- 3.**Grievance redressal mechanizm :-** There is a grievance redressal committee which resolves grievances of stake holders of the college.



File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document
Screen shots of user interfaces	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Being an affiliating college, we have to follow the academic calendar provided by the concern university. Academic Calendar: After commencement of new session, the first step is to prepare academic calendar of session for the smooth functioning of college. For this, Principal of the college conducts a meeting with Faculty and staff of all departments and members of student council to discuss and decide date of implementation of test, festivals, oral/practical examination dates, faculty vacation slots etc. based on the academic calendar given by University of Bareilly. In the last academic year 2016-17, Institute has decided to add more working days by reducing some days from festivals or by combining two festivals. To propane submission dates, oral/practical examination dates, so students will get more preparation leave for university exam. Because of the above change in academic calendar, faculty and students got more working days to complete syllabus and for some revision lectures. Preparation Leave for students get increased which results in the improvement of the overall college result.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Following welfare schemes are available for teaching and non-teaching staff associated with the Institute: Need based Training Programmes are arranged by the Institute for the faculty. Faculty members are permitted to attend Training Programmes like Refresher Course and Orientation Course conducted at different institutions/ Universities. PF and NPS facility is given to every teaching and non-teaching staff by the State Government. IQAC has set the norms for professional development of faculty members and non-teaching staff and supports them for following actions:- Pursue Higher Studies and do Ph.D. Attend FDP in their field of interest. Attend and present research papers in National/International Conferences, Publish research papers in refereed Journals, Organize seminar, Guest Lecture, FDP for faculty Acquire finding to conduct seminar Proud different agencies (Govt.). Encourage acquiring higher professional qualification

by Non Teaching Staff. Organize training for non teaching staff to upgrade their skills.

Though the College is Government College, the institution has effective welfare measures for teaching and non-teaching staff.

1. Welfare measures for teaching staff- Following welfare measures are available for teaching staff-

Staff Club

- i. There is a family benefit scheme for teaching staff in case of accident or demise of the staff holding the post.
- ii. There is a GIS scheme (Group Insurance Scheme) available for teaching staff.
- iii. Teaching staff can avail the facility of partial withdrawal from their GPF accounts in case of family needs like marriage purpose, education of their wards, construction of house, for medical need of family members.
- iv. There is a medical reimbursement policy available for teaching staff.

2. Welfare measures for non-teaching staff-

- i. There is a family benefit scheme for non-teaching staff in case of accident or demise of the staff holding the post.
- ii. There is a GIS scheme (Group Insurance Scheme) available for non-teaching staff.
- iii. Non-teaching staff can avail the facility of partial withdrawal from their GPF accounts in case of family need like marriage purpose, education of their wards, construction of house, for medical need of family and others.
- iv. There is a medical reimbursement policy available for non – teaching staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 30.53

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	4	4	1	4

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
IQAC report summary	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The Institute strictly follows all the basic recruitment and promotional policies as stipulated by Uttar Pradesh Government. Each and every regular faculty member completes the self-appraisal procedure every year in the format prescribed by the Director of Higher Education Uttar Pradesh Government. Self-appraisal is done on the basis of the following points:- Teaching learning process evaluation Specific duties / tasks assigned by Heads of the Department. There is a contribution for the benefit of student/ staff / Awards/ Rewards obtained by the faculty and staff, Contribution towards extra-curricular and co-curricular activities, Execution of exam duties assigned by Mahatma Jyotiba Phule Rohilkhand University Bareilly, Research contribution of staff in terms of research projects, publications and guidance provided to students for involvement in research. The Principal always plays a vital role in the performance appraisal of the staff. Annual increments and promotions in the grades are all implemented by the Director of Higher Education Uttar Pradesh Government on the basis of an individual performance indicated in the appraisal report.

1. Performance Appraisal of teaching staff – There is a performance appraisal system for teaching staff of the college. Every regular teaching staff has to fill up and submit his/her C.R. (Confidential Report) every year to the Principal. The Principal of the institution checks every CR of the teaching staff and mark his/her opinion and send it to the Director, Department of Higher Education Govt. of Uttar Pradesh for further actions. Teachers also fill API format and they are also forwarded to the Director, Department of Higher Education. Teachers also fill the academic audit form for annual

2. Performance Appraisal of Nonteaching staff- There is a performance appraisal system for non-teaching staff of the college. Every regular non-teaching staff has to fill up and submit an C.R. (Confidential Report) every year. The principal of the institution checks every CR of the non-teaching staff, marks is opinion and sends them to the commissioner, department of higher education for further actions.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Being a Government Institute the Principal of the institution is holding the top leadership in the college, the college has constituted committees to check and examine the financial transaction in the college. There is a provision of physical verification of all the consumable and non-consumable items in all departments and in college if self. Various annual committees are framed for this purpose. Physical verification is conducted

at the end of every academic year. The pre-audit is conducted in the college to facilitate the process of general audit. Last audit was conducted in the college on **06/12/2017 to 07/12/2017** and the objections raised have already been removed. Dr. Chandraveer Singh Asst. Prof. dept of Commerce monitors the expenditure in accordance with the provisions made in the budget or by the resolutions of the concerning committees. He discusses with the Principal on the developmental plans and their ways of implementing for the progress of college. There is mechanism of periodical auditing of accounts by Govt. of Uttar Pradesh

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The principal sources of funds for the college are: allotment from the state government, development grants received from U.G.C., RUSA and development fees collected from the students. The funds received from the U.G.C. are clearly mentioned for which purposes they are granted. The allotments received from the state government are also under special heads and they are spent for the purposes they are meant. The college has at its disposal the funds collected from the students. These funds are made use of for the various needs that come up from time to time. The college does not get sufficient fund from the state government for the maintenance of the college therefore this funds is very useful for the college. The chief deficiency of the college is the non-fulfillment of the various teaching and non teaching posts. Sanctioned non-teaching posts also are insufficient. These posts are filled with the funds raised from students.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC cell of the institution is active and it has taken initiatives to institutionalise the quality assurance and developed strategies to contribute in empowerment of the institution. It has taken initiatives to evolve best practices in the college.

1. Dept. of Physical & Sports Motivate inspiration developed outer participation in different games and sports at University/Inter University and all India University level.
2. Spoken Tutorial, Objectives of the Spoken Tutorial are well known that seeing and hearing someone explain a process greatly improves understanding. On Spoken Tutorial, students will find a variety of spoken tutorials. Lectures that will help students to learn and use open source software. Since Spoken Tutorial is a community based site, they welcome Teachers contributions. Have a topic, script or video for a spoken tutorial? Upload them on spoken tutorial site. They are also promoting translations of these tutorials into different languages. Once Teacher tutorials are reviewed by experts, they will be hosted on Spoken Tutorial site and will become part of the public domain, thus benefitting all who are interested in it. Spoken Tutorial also conducts software training workshops using spoken tutorials and give certificates to those who pass an online test. This is really helpful students in placement.
3. The Context of Spoken Tutorial the Spoken Tutorial project is the initiative of the 'Talk to a Teacher' activity of the National Mission on Education through Information and Communication Technology (ICT), launched by the Ministry of Human Resources and Development, Government of India. The use of spoken tutorials to popularize software development and its use will be coordinated through the website.(The Spoken Tutorial project is being developed by IIT Bombay for MHRD, Government of India)
4. The Practice in Spoken Tutorial and MHRD Govt. of India project, 'Spoken Tutorial' makes it possible for everybody to learn software, without paying a single rupee. Learners need not travel, need no special trainer, no teachers etc. This project is using a magical audio-video teaching tool, viz, Spoken Tutorials, which are proven to be user-friendly and highly conducive for self-learning. The learning materials for this training will be offered from IIT Bombay. The most exciting part is, not only the students will gain knowledge for free, they will be awarded certificates after an online exam, which would be of immense value during placements or promotions.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

On the initiative of IQAC, the institution reviews and implements teaching learning reforms. i. In curriculum enrichment, every teacher at degree level has added an extra unit in prescribed syllabus of the university. ii. Different departments of the college arrange educational tours for the benefit of students. iii.

Seminars, workshops, guest lectures, and debates are also arranged.

IQAC takes Initiative teaching learning, the institute's teaching, learning and assessment strategies are continually reviewed, ideas for improvement identified, and implemented. Some of these include:

1. Outcome-based learning. The institute's prime focus is on high academic performance, through outcome based learning and evaluation process. Greater importance for continuous assessment, creatively implemented as per the needs of each course (with appropriate combination of homework assignments, collaborative projects, in-class discussions, presentations, creation of models and videos, etc.)

2. Learning is made student-centric through series of lectures, seminars, presentations and industrial visits. IQAC helps to maintain and sustain quality parameters of the institute in every aspect of academics.

3. For the effective teaching-learning, the process defined is as follows: Preparation of calendar of event and activities, preparation of course file by individual faculty, preparation of course plan (course wise), weekly report of syllabus coverage, monitoring of monthly attendance, result analysis of internal tests.

4. The quality of teaching is monitored through feedback which is obtained from the students to assure quality in teaching and learning process. The students' academic progress is monitored regularly by a well-structured and executed mentorship program.

5. Detailed course plan in line with the prescribed syllabus for every theory course and a separate lab cycle for lab courses ensures smooth conduct of classes.

6. Teacher's study materials [soft copy-PowerPoint/PDF presentation, Simulation & animation] are shared with students.

7. Facilities required for the use of ICT are provided by the Institution. Teaching faculty and students are encouraged to use latest technology such as Power point, internet, etc., in the teaching learning process.

8. Effective monitoring of academic processes.

9. As per the result analysis of previous year, strategies are developed at the beginning of session for improving the result. Also after the final result, extra classes are arranged for slow learners.

10. A new comprehensive faculty appraisal procedure implemented by the Govt. that addresses research, teaching, and administrative aspects of duties for faculty – this enabled clear setting of goals and expectations for faculty, and subsequent evaluation for developmental action.

11. Faculty development programs are conducted regularly, and faculty members are encouraged to attend FDPs at other eminent institutions as well.

12. In order to make learning more interactive, the use of new methods of teaching-learning especially through organizing virtual lectures seminars, workshops etc.

13. Continuous evaluation system is followed.

14. Personal attention and guidance is provided to the students both inside and outside the class through mentoring and counseling.

15. Institute promote experimental learning by keeping inter and intra organization technical competitions. Along with this the institute provides the students with a platform to enhance their skills and knowledge.

16. Prizes are given for best project. Funding is provided for selected projects.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	1	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

There is incremental improvement in academic area during last five years 1. Result had improved gradually during last five years from 2012-2013 to 2016-2017. 2. Some students of college at UG levels have passed with great marks of university examinations.

Incremental improvement in administrative area during last five years

1. The institution is working more effectively in co-ordination with teaching, non-teaching staff and students.
2. The staff council is more active and it meets two times in a year.
3. The IQAC has started functioning in co-ordination with staff members and students.
4. Grievances of staff and students are resolved properly and timely.
5. Infrastructural capacity of the institution is improving.
6. Rain water harvesting, different programmes on cleanliness have been launched.
7. There is NO SMOKING ZONE declared here.
8. Plantation and oxygen initiatives of saving environment have been taken.

Instance of low student's attendance was critical and need to be addressed instant, Departments through IQAC initiated Students Mentoring System (SMS). It was required to take the follow-up of habitual absent students regularly. Hence, IQAC cell has implemented students mentoring system which collects personal information of students and parents; phone calling report, any disciplinary issue, personal counseling report etc, and class teacher's role played as mentors, there is a remarkable improvement in attendance. This is in practice since last four years.

Develop, strengthen, and implement academic programs that are responsive to the Ramabai Ambedkar

Govt. Degree College Gajraula mission and are systematically reviewed for sustained quality, relevance, and excellence to meet the challenges of a highly competitive and global workforce. Enhance institute infrastructure to accommodate increase in intake, economic development, technology development and transfer; contribute to an enhanced quality of life in the region; and facilitate sustainable domestic and international economic development and competitiveness. Promote and sustain a campus environment that supports a high quality of life and learning that positively impacts retention through graduation and produces knowledgeable and culturally competent citizens able to lead effectively and compete globally. Improve academic interaction and participation of institutes / universities of national and international eminence in order to facilitate learning, innovation and research.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	1	0	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

College for gender sensitization:

The college organizes special programmes for gender sensitization. The admission process is very transparent; University follows the online admission process from current session and reservation policy followed as per GOI.

The Gender Equality:

This ensures that women and men enjoy the same status and have an equal opportunity to exercise their human rights and realize their full potential to contribute towards political, economic, social and cultural development and to benefit from the results. It is the equal value attributed by society to both the similarities and the differences between women and men and the different roles they play. Gender equality can be promoted when resources, opportunities and support are availed by men and women without regard to biological sex. This refers to a stage or strategy in the process of achieving gender equality. Targeted measures are often needed to compensate for historical and social disadvantages that prevent women and men from otherwise being equal. These measures, such as affirmative action, may require a different

treatment of women and men in order to ensure an equal outcome. In Ramabai Ambedkar Govt. Degree College during admissions, teachers guided the students for selection of the subjects and streams. We have a good quality security system as well as cleaning system to maintain healthy and secure life of students. Common room is available for girls. To describe gender equity initiatives our college had conducted following types of programs, Stress Management, Women Empowerment, Women Safety and Gender Equality.

Safety and Security:

The college gives highest priority to safety and security of the students, staff and infrastructure of the college.

Following steps have been taken by the college to look after safety and security of the college.

1. The college has installed CC (Close Circuit) cameras at different places inside the campus to supervise activities going on inside the campus.
2. A college committee has been formulated which is active and regularly looks after and supervises safety and security of the college. In this committee, teachers, and non-teaching staff representatives are members.
3. In discipline committee meetings safety and security of college is discussed under the supervision of the Chief Proctors. Opinions are given to the Principal by members of discipline committee regarding safety and security of the college. There is a complaint box maintained by the college regarding complaints of the students for safety and security.
4. There is a night guard and a peon appointed for safety of vehicles, motorcycles of the college staff and students of the college.
5. The college always remains in contact with the police administration and civil administration of the district, regarding safety measures of our students.
6. 30 Students were selected as Power Angels by State Government as SPO (Special Police Officer). I card have been issued for them by the State Government.

Counseling:-

There is a career counseling committee of the college which functions properly. This committee occasionally sits with students and gives them information about personality development and present job opportunities in the present scenario. Occasionally, motivational lectures are also conducted for the benefit and well-being of students.

Common Room Facilities:-

There is a girls' common room available in the college with basic facilities.

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 10348

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 0.19

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 20

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 10348

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:**Waste Management steps includes:**

There is a cleanliness committee in the college which sees matter related to cleanliness and waste disposal. Solid waste management – Solid waste is tilled in a pit in the campus. When the container is filled, it is

kept in separate pit. The waste is left for decomposition and then it is used as compost for trees and plants planted in the campus. The waste is left for decomposition and then it is used as compost for trees and plants planted in the campus. E-waste management – There is no system of e waste management in the college.

Solid Waste Management:-

Firstly solid waste is collected in two separate containers of green & blue color. Items are collected in green color non biodegradable items are collected in blue color. The contents of bio items are made vicinal in a sapient pit inside the campus. The waste is left for decomposition and then it is used as a compost for trees and plants of the premises.

Non biodegradable items are given to tree collection center of Nagar Nigam.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting structures and utilization- There is a rain water harvesting structure in the college. In the existing college building and new constructions going on, the UP Nirman Nigam has developed structures to harvest rain water. This rain harvesting system has maintained water level of college campus. Rainwater harvesting promotes self-sufficiency and fosters an appreciation for water as a resource. It also promotes water conservation. Rainwater harvesting also conserves energy as the energy input needed to operate a centralized water system is bypassed. We hope that in near future, the institution will be in a position to collect rain water and utilise it for multi utility of the college's different stakeholders.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Students, staff using a) Bicycles – Students are encouraged to come to college by bicycles. Maximum number of students use bicycles. b) Pedestrian Friendly Roads Plastic free campus – The college is polythene free. We are trying to make it plastic free also. Paperless office – Though paper has been used, efforts are being made to work paperless. Green landscaping with trees and plants – Trees and plants are the identities of the college. We have developed a small scale herbal.

Green Practices followed by both the faculty members and the students in the campus are:

a) Bicycles:

- The faculty members and students residing nearby are encouraged to come by bicycles.
- Thus we prevent the emission of carbon dioxide in the campus.

b)Public Transport:

- The college is located just less than 1 km from the highway. So we encourage our faculty members and students to use the public transport for safety, security and fuel conservation.
- Pedestrians Friendly Roads.

Plastic free campus:

- Use of plastic bags and cups are discouraged in the campus. Even in the canteen usage of steel plates/ leaf plates and steel cups or paper cups are mandatory.

Paperless office:

- The complete campus is Wi -Fi enabled, making it much easier for paper less activities.
- The college has taken several measures for planting to make Green Campus. A number of trees exist at different places in the college. Tree plantation in a campus is the regular activity of the NSS and NCC.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 16.05

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1	0.59	0.33	0.76	0.69

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 1

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	0	0	0	0

File Description	Document
Any additional information	View Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 1

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Report of the event	View Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 09

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Institution Organizes National Festivals and Birth and Death Anniversaries of great Indian

Personalities

Ramabai Ambedkar Govt. Degree College Gajraula has a historical fervor because of its founder Late. Shri Rama Shankar Koushik himself was a freedom fighter as well as served the country in different port folios. Thus we do celebrate all national festivals and Birth and Death Anniversaries of many great

Indian Personalities like:

- Independence Day
- Republic Day
- Gandhi Jayanthi
- Teachers Day
- Hindi Diwas

- International Yoga Day
- International Aids Day
- World Literacy Day
- Nataji Subhas Chandra Bos Jayanti
- Swami Viveka Jayanti
- World Human Rights Day
- Pt. Deena Dayal Upadhyay Jayanti
- Youth Day
- Dr. Bhimrao Ambedkar Jayanthi
- Babu Jagjivan Ram's Jayanthi etc.,

YES- the Institution organizes national festivals and birth / death anniversaries of the great Indian personalities: Institution organizes national festivals like January 26, August 15 and October 2. On January 26 and August 15, event of flag hoisting and cultural events are organized. On October 2, events like Swachh Bharat Abhiyan are organized by college led by NSS and NCC. 1. National pride (15th August 2014): Flag Hoisting on Independence Day: On this auspicious occasion, the entire faculty of Ramabai Ambedkar Government Degree College celebrated the Independence day with great pride. The entire ambience was enlightened on the tune of National Anthem. They were presented with flowers as a token of appreciation.

2. FLAG PICK UP (16th August, 2017): Everyone celebrates the Independence Day, but our volunteers took the initiative of picking up the flag thereby showing their duty towards our Nation. The volunteers picked about hundred flags; littered in the surroundings of Gajraula station and contributed towards the national cause. 3. National Flag Respect Program on 14 August 2017 at Indra Chawk Gajraula. NSS Ramabai Ambedkar Government Degree College unit feels proud to organize above program. The main purpose of this event is to make citizen aware about tricolor pride. It is found that every year next day of national festivals (Independence and Republic Days) plastic and paper tricolor flags are found on roads, in dustbins and in gutters which is insult of the nation. As we know that national flag of every country is a sign of freedom, existence and pride. NSS Ramabai Ambedkar Government Degree College Unit organizes this program at public places every year. Volunteers spread awareness with the help of banners, placards and face to face verbal communication. We appealed and made people aware not to throw flags anywhere and if found they can pick it up. 4. Celebration of Republic Day and Stage Performance at College on 15 August 2017 : This unit actively participates and celebrates Independence Day every year. This time students performed dance and singing songs on patriotic theme as usually. Volunteers appealed gathered people not to throw flags and if they are found some where they can pick them up. 5 Republic day (26th January 2017) : The main motto of 26th January was to focus on National Drug Abuse and spread awareness about the same amongst the youth. As planned, we had a street play focusing on the above mentioned topic; Along with it the volunteers had a singing and dance performance to lighten up the atmosphere. 6. Flag picking (27th January, 2017): It is very glad that we celebrated sixty-seventh Republic Day this year but, it is very shameful to say that we throw our nation's pride i.e. our National Flag on streets. So NSS Ramabai Ambedkar Government Degree College conducted flag picking event on the very next day 7. Swaccha bharat abhiyaan (August 2017): This event is organized near college surroundings. NSS volunteers and few faculties have attended the same campaign to make India clean and beautiful.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Being a Government Institute, the institution maintains transparency in its financial, academic, administrative and auxiliary functions. There is proper system of expenditure audit system. Every expenditure is audited by Audit department of Government of Uttar Pradesh. Total transparency is maintained. There is system of academic audit in the college. There is an academic audit cell in the college which monitors every academic activity of the college. Auxiliary functions are conducted in a transparent way. For this purpose, decisions are taken in staff council meetings.

Ramabai Ambedkar Government Degree College Gajraula is governed by Uttar Pradesh Govt. It statutes outline for the financial, administrative, and reporting requirements for higher education institutions. Ethical and responsible conduct permeates the institution, from its financial functions, through its academic and personnel policies, to its varied auxiliary functions. To ensure that the university operates transparently and openly in all activities, the institution develops and updates policies. College has a dynamic history of policy review/revision that reflects the University's ongoing commitment to integrity and ethical actions.

It has managed to improve faculty and staff salaries in the past ten years.

College monitors its fund allocation by benchmarking itself against other institutions.

It endeavors to ensure all financial transactions, reports and documents are completed with integrity, and that the institution presents timely and accurate information to the University community, alumni, and business associates, as well as state and federal governmental agencies.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best practice - I

Title of the Practice: Generating Social Awareness through Extension activities

Goal:

To develop a sense of belongingness to the society and generating awareness among students about issues

those are faced by our society today.

The Context:

Just like the environment, society today is also at the cross roads. Dwindling between a traditional mind set on one hand and vast exposure to the west on the other, the student today is striving to find his position. Various evils have cropped up in this time of turmoil and the society needs sensitive and open minded citizens to help it overcome them. The college is fully aware of its responsibility towards the society and has undertaken various efforts to help it.

The Practice:

The following practices have been adopted to fulfil the social responsibility of the college

- Regular debates and group discussions on issues pertaining to society like women empowerment, gender sensitization, social inclusion, ethics, communal harmony, corruption etc.
- Importance of community service like cleaning of roads, gardens, organizing awareness drives about voter registration, polio vaccination, blood donation, female infanticide etc by NSS volunteers and NCC cadets.
- Poster competitions, slogan writing, debates and skits about social issues during our cultural programmes.
- Regular monitoring of problems of students of reserve categories and minorities by the equal opportunity cell.
- Equal opportunity for all to participate in college events..
- Banning of the use of polythene.
- Declare No Smoke Zone.

Evidences of success:

- Increase in the number of girls in the institution.
- Increase in the number of reserved category and minority students.
- Organised two National Seminars.
- Cadets of NCC participated in state level competitions.
- Students department of physical science participate in many competitions in university state level.
- College tries to get affiliation for Post Graduate classes in two subjects under RUSA scheme.

Problems encountered:

With the help of staff and students the problems seemed very small and insignificant.

Best Practice-II

Title of the Practice: Generating Environmental Awareness

-

To develop a responsible and environmentally conscious approach in our students.

o

Environmental consciousness is the need of the hour given the approaching dangers of climate change and environmental degradation. Scientists and activists, the world over are working day and night to find out possible methods to fight their menace. We as academicians and parts of the society are also responsible for generation of environmental awareness among our students who are the torch-bearers of tomorrow, the institution has taken up the issue seriously and devised certain practices for environmental protection and awareness.

The Practice:

Following practices are duly performed for the purpose –

- Students and staff have been instructed to switch off the lights and fans when the class-room is not in use.
- All high wattage bulbs of the college have been replaced by CFLs and LED lights to reduce power consumption.
- All equipments used are energy efficient with high star value
- College equipped with solar panel of 2 KW for reduced electricity bill.
- Garden based like twigs, leaves and flowers etc are composted and not burnt.
- Toxic wastes like laboratory chemicals are not mixed with normal wastes.
- Use of polythene has been minimized.
- Potted plants have been placed in the corridors to increase green cover.
- On line and soft copies of documents are used more and more to reduce the use of papers.
- Old paper waste is recycled and not burnt.
- Tree plantation drives are conducted each year to increase the green cover of the College.
- Environmental awareness lectures, programmes and activities are regularly organized by different departments of the college.
- Eco-restoration club

Evidence of Success:

A success is evident from the following results –

- Reduced electricity bills.
- Increased green cover of the college.
- Improvement in over-all ambience and environment of the college.

Problems encountered and resources required: Following problems were encountered initially during the practice –

1. Apathy of staff and students towards electricity conservation.
2. Unwilling approach of the office staff to switch over from paper to electronic mode of working.
3. Scarcity of expertise in handling computer operations.
4. Ignorance towards environmental problems.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

There is an atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society. Ramabai Ambedkar Government Degree College Garaula is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Principal, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the session. The faculty members before the commencement of session prepares the lesson plan, and make it available to the students. So many efforts are being made for the past few years to change the Teaching – Learning environment into activity based learning. Following are the methods adopted to transform the academic environment:

- Changing the teaching methodology by encouraging the faculty to use power point presentation where ever required.
- Extensive use of online – content and other Video lectures to support the Class – room teaching.
- Students are encouraged to present poster and oral paper presentations.

Counseling system:

- Every faculty member is allotted 15 to 20 students to whom one acts as a counselor.
- The counselor identifies the academic and personal problems of his/her ward.
- The wards are encouraged to participate both in curricular and extra- curricular activities.
- Each department arranges guest lecturers periodically addressed by the eminent persons. from Industry, Academic and Research Institutions.
- Eminent experts of National reputed people are invited from academic /organization /industries for seminar, workshop, conferences etc.

In addition to the classroom interactions, following are the other methods of learning experiences provided to the students:

- Project work
- Short term Industrial visit
- Internships.
- Oral presentation
- Seminars/ symposiums/ workshops
- Paper presentations/ Group discussions
- Providing access to e-journals and e-books
- Use of ICT in delivering and learning process

Emphasis is paid to obtain feedback from parents, students, faculty members and alumni through informal contact to obtain information about qualitative changes which are required.

Feedback System –

- Students give feedback about the faculty at the end of each session.
- Feedback is taken from the parents of the wards.
- Feedback is also taken from alumni

The students play major role in the events like Annual day, Sports day, etc., which are being organized by the college and inculcate the qualities of co-operation, coordination and team work.

Personality development programs and seminars are being conducted from the first year to improve communication skills & soft skills of the students.

Social Responsibility Activities Go Green Activity through plantation· Visiting Hospitals· & Interacting with patients and distribution of nutritious food, plantation and visiting nearby villages and helping them according to their requirements

Achievement:

- Improved students understanding in domain knowledge.
- Improved results and pass percentage.
- Reduced backlogs and detention.
- Improved placements and opting for higher studies.

The purpose of the institution is the total personality development of students. For this purpose, the institution organizes different activities which have enhanced the character and depth of students' personality. For academic performance of students teachers take classes regularly on the basis of syllabus prescribed. On regular basis class tests, unit tests, quarterly tests, half-yearly tests and pre – final tests are conducted on scheduled time which has improved students' performance in university exams. On occasions, seminars, workshops, quiz-contests, essay contests are conducted. Guest lectures are also conducted. We have started “One Plant One Student” as a green programme in the college. This programme has inculcated an environmental sense and awareness among students. Green audit is in operation in the institution.

5. CONCLUSION

Additional Information :

There are qualified teachers and non-teaching staff in all subjects, but some posts are vacant. Student's enrollment is increasing every year. The institution requires some more infrastructural facilities and faculties for strengthening this institution. With the financial aid of the state government and RUSA scheme, two buildings, each of 6 class rooms and 08 class rooms are being constructed which will mitigate infrastructural deficiency to a great extent.

Concluding Remarks :

Despite many challenges before the college, enrollment of students are increasing day by day which creates infrastructural and staff deficiency. But with the construction work going on with the help of state government and RUSA, we will over come from infrastructural deficiency to a great extent. Through appointment of guest lecturers, the institution is solving deficiency of teaching staff. In near future, the college would be able to establish itself into a seat of learning in the district and be able to meet the aspirations of the youth of the locality and play a constructive role in making of the society and the nation.